

SAN JOAQUIN COUNTY MOSQUITO & VECTOR CONTROL DISTRICT

7759 SOUTH AIRPORT WAY, STOCKTON, CA 95206

Telephone: (209) 982-4675 Fax: (209) 982-0120

Website: www.sjmosquito.org Email: district@sjmosquito.org

BOARD OF TRUSTEES MEETING

AGENDA

Tuesday, November 21st, 2017

1:00 P.M.

All proceedings before the Board of Trustees are conducted in English. The District does not furnish interpreters and, if one is needed, it shall be the responsibility of the person needing one. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meetings of the District, please contact the Manager at (209) 982-4675 at least 48 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility.

- 1. CALL TO ORDER; ROLL CALL**
- 2. PUBLIC COMMENT PERIOD** – This time is reserved for members of the public to address the Board of Trustees relative to matters within the jurisdiction of the San Joaquin County Mosquito & Vector Control District. No action may be taken on non-agenda items unless authorized by law. Speakers should hold comments on items listed as a Public Hearing until the Hearing is opened. Comments will be limited to five minutes per person.
- 3. CONSENT CALENDER**
 - a. Draft Minutes of the September 19 and October 17, 2017 regular meetings of the Board of Trustees
 - b. Expenditure and Financial reports for October 2017
 - c. District activities report for October 2017
 - d. Public Information & Outreach report for October 2017
 - e. Manager's report
 - f. Correspondence
- 4. COOPERATIVE AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH FOR CY 2018**
- 5. MOSQUITO AND VECTOR CONTROL ASSOCIATION OF CALIFORNIA**
- 6. UPDATE ON FEMA APPLICATION PROCESS FOR FEDERAL AID (FEMA-4308-DR-CA) ASSOCIATED WITH MOSQUITO CONTROL ACTIVITIES ALONG THE SAN JOAQUIN, STANISLAUS, AND MOKELUMNE RIVER BASINS**
- 7. AWARD OF BID TO PURCHASE FOUR (4) ½ TON 4X4 PICK-UP TRUCKS**
- 8. DISCUSSION AND DIRECTION TO MANAGEMENT REGARDING NOTICE OF APPLICATION FOR CONDITIONAL USE PERMIT TO OPERATE A MEDICAL CANNABIS CULTIVATION FACILITY LOCATED AT 7979 S. AIRPORT WAY**
- 9. COMMENTS FROM TRUSTEES AND STAFF ON NON-AGENDA ITEMS**

10. OTHER BUSINESS; ANNOUNCEMENT OF FUTURE BOARD AND COMMITTEE MEETINGS

- The next regular meeting of the Board of Trustees will be 1:00 p.m. Tuesday, December 19th, 2017

11. ADJOURN

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 11/15/2017
Re: November 2017 BOT Meeting, Agenda Item 3

3. CONSENT CALENDER

- a. **Draft minutes of the September 19th and October 17th 2017 regular meetings of the Board of Trustees**
- b. **Expenditure and Financial reports for October 2017**
- c. **District activities report for October 2017**
- d. **Public Information & Outreach report for October 2017**
- e. **Manager's report**
- f. **Correspondence**

The Consent Calendar consists of items that require approval or acceptance but are self-explanatory and generally require no discussion. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar and discussed separately.

If there are no items that the Board would like to discuss separately, it is recommended that the Board of Trustees approve the Consent Calendar as presented.

Attachments

**SAN JOAQUIN COUNTY MOSQUITO & VECTOR CONTROL DISTRICT
7759 SOUTH AIRPORT WAY, STOCKTON, CALIFORNIA 95206**

MINUTES OF THE BOARD OF TRUSTEES MEETING

September 19, 2017

1. Call to Order

The regular meeting of the Board of Trustees of the San Joaquin County Mosquito and Vector Control District was held Tuesday, September 19, 2017, at the District's Stockton office. President Colombini called the meeting to order at 1:00 p.m.

Trustees Present:

Marc Warmerdam
Gary Haskin
Jay Colombini
Jack Fiori
Omar Khweiss
Gary Lambdin
Greg Selna
Mike Manna
Greg O'Leary
Francis Groen

Staff Members Present:

Eddie Lucchesi, Manager
John Fritz, Assistant Manager
Carol Aksland, Interim - Secretary
Emily Nicholas, Administrative Assistant

Legal Advisor: Chris Eley, Attorney at Law

Trustees Absent:

Glenn Page

Other: None

2. Public Comment Period

There was no public comment

3. Consent Calendar

- a. Minutes of the July 18, 2017 regular meeting of the Board of Trustees**
- b. Expenditure and Financial Reports for July and August 2017.**
Administrative Assistant Emily Nicholas provided a detailed review of the two month period explaining the conclusion of the prior fiscal year and start of the new fiscal year during this time frame.
- c. District activities report for July and August 2017.**
- d. Public Information & Outreach report for July and August 2017.**
- e. Manager's report**

Following review and discussion of the Consent Calendar, it was moved by Trustee Selna, seconded by Trustee Fiori, to approve the Consent Calendar as presented; motion passed unanimously.

4. Taxing Entity Compensation Agreement for Former Redevelopment Agency Properties Transferred to the City of Stockton

Manager Lucchesi introduced Micah Runner, director of the City of Stockton Economic Development Department. Mr. Runner reviewed the compensation agreement developed for former Redevelopment Agency properties that have since transferred to ownership under the city of Stockton. As those properties are sold by the City, net proceeds will be remitted to the San Joaquin County Auditor-Controller for disbursement to the taxing entities, for their share of the property taxes. The District is included as one of those taxing entities and must sign the City's compensation agreement to receive its share of the proceeds upon sale of the designated properties. Following review and discussion, it was moved by Trustee Groen, seconded by Trustee Fiori to direct Board President Jay Colombini to sign the Taxing Entity Compensation Agreement with the city of Stockton; the motion passed unanimously.

5. Request for Authorization for Designated Staff and Trustees to Attend the MVCAC Board of Directors and Committee Meetings, October 31 – November 2, 2017

Manager Lucchesi requested authorization for designated staff and interested trustees to attend the upcoming MVCAC Fall meeting scheduled for October 31-November 2, 2017 in Sacramento, CA. Following review and discussion, it was moved by Trustee Warmerdam, seconded by Trustee Selna to authorize interested trustees and designated staff to attend the October 31 – November 2, 2017 meeting; the motion passed unanimously.

6. Update on FEMA Application Process for Federal Aid (FEMA-4308-DR-CA) Associated with Mosquito Control Activities Along the San Joaquin, Stanislaus, and Mokelumne River Basins

Manager Lucchesi updated the Board on progress on request for Federal Aid through FEMA-4308-DR-CA. He stated FEMA has received and reviewed the District's documentation and supportive information. Following their review, FEMA requested additional correspondence from public health officials such as CDC or CDPH in support of the District's control efforts in response to the significant increase in mosquito populations in the affected areas. Manager Lucchesi stated he will keep the Board apprised on the progress.

7. Request for Authorization for Designated Staff and Eligible Trustees to Attend the AMCA Conference, February 26 – March 2, 2018, per District Policy 4090.32

Manager Lucchesi requested authorization to attend the upcoming AMCA Conference on February 26th thru March 2nd, 2018 in Kansas City, MO. After review and discussion it was moved by Trustee Fiori, seconded by Trustee Lambdin to authorize designated Trustees and Staff to attend the AMCA conference in Kansas City, MO; the motion passed unanimously.

8. CLOSED SESSION (Pursuant to CGC §54956.8)

Conference with Real Property Negotiators (§54956.8)

Property: APN 177-050-08, Stockton, CA 95206

Agency Negotiator: District Legal Counsel Chris Eley and District Manager Eddie Lucchesi.

Under Negotiations: Instruction to negotiator(s) will concern District's purchase offer for property.

Prior to convening to closed session, President Colombini announced the reason for the closed session. The Board convened to closed session at 1:53 p.m. and reconvened to open session at 2:25 p.m.

REPORT OF CLOSED SESSION

President Colombini called upon Legal Counsel Eley to provide a report of the closed session. Legal Counsel Eley reported that the Board of Trustees had met in closed session but no Board action was taken.

9. Comments from Trustees and Staff on non-agenda items.

Trustees Groen, O'Leary, and Haskin informed President Colombini that they will not be able to attend the next Board meeting in October.

10. Other Business; Announcement of future Board and Committee meetings.

- The next regular meeting of the Board of Trustees will be 1:00 p.m. Tuesday, October 17, 2017.

11. Adjournment

There being no further business, it was moved by Trustee Groen, seconded by Trustee Warmerdam to adjourn the meeting at 2:31 p.m.; the motion passed unanimously.

MR. GREG SELNA, BOARD SECRETARY

MR. EDDIE LUCCHESI, MANAGER

**SAN JOAQUIN COUNTY MOSQUITO & VECTOR CONTROL DISTRICT
7759 SOUTH AIRPORT WAY, STOCKTON, CALIFORNIA 95206**

MINUTES OF THE BOARD OF TRUSTEES MEETING

October 17, 2017

1. Call to Order

The regular meeting of the Board of Trustees of the San Joaquin County Mosquito and Vector Control District was held Tuesday, October 17, 2017, at the District's Stockton office. President Colombini called the meeting to order at 1:00 p.m.

Trustees Present:

Marc Warmerdam
Jay Colombini
Jack Fiori
Omar Khweiss
Gary Lambdin
Glenn Page

Staff Members Present:

Eddie Lucchesi, Manager
Emily Nicholas, Administrative Assistant

Trustees Absent:

Gary Haskin
Greg Selna
Mike Manna
Greg O'Leary
Francis Groen

Legal Advisor: Chris Eley, Attorney at Law

Other: None

2. Public Comment Period

There was no public comment

3. Consent Calendar

- a. **Minutes of the September 19, 2017 regular meeting of the Board of Trustees**
- b. **Expenditure and Financial Reports for September 2017, and OPEB trust account statement ending June 30, 2017.**
Administrative Assistant Emily Nicholas provided a detailed review of the financial reports for the month of September, and an overview of the District's OPEB trust account performance since District's participation in the program.
- c. **District activities report for October 2017.**
- d. **Public Information & Outreach report for July and August 2017.**
- e. **Manager's report**
- f. **Correspondence**

Following review and discussion of the Consent Calendar, it was moved by Trustee Khweiss, seconded by Trustee Warmerdam, to approve the Consent Calendar, excluding item 3a – Minutes, the motion passed unanimously. The September 2017 Minutes will be presented during the November 2017 Board meeting for Board approval.

4. Summation Report Re: West Nile Virus Surveillance and Control

Entomologist, Shaoming Huang, Ph.D. presented an overview of the mosquito activity in the US, California and San Joaquin County. He elaborated on the West Nile Virus Surveillance Program that included infected mosquito pools, human and equine cases in San Joaquin County. He pointed out there was a six fold increase in the *Culex tarsalis* mosquito population as compared to the previous five year average. He stated this can be attributed to this year's heavy winter rains. However, the number of infected mosquitoes and positive dead birds were less than that of 2016.

5. Request for Authorization To Seek Bids for The Purchase of Four (4), ½ Ton 4x4 Pick-Up Trucks

Manager Lucchesi requested authorization to purchase four (4) half ton, 4X4 pick-up trucks per the fiscal year budget 2017/18. Staff will solicit bids / proposals from San Joaquin County auto dealers for the Board's consideration at the next Board of Trustees meeting. Following review and discussion it was moved by Trustee Lambdin, seconded by Trustee Khweiss to authorize staff to solicit bids for review and consideration by the Board. The motion passed unanimously.

6. Update on FEMA Application Process for Federal Aid (FEMA-4308-DR-CA) Associated with Mosquito Control Activities Along the San Joaquin, Stanislaus, and Mokelumne River Basins

Manager Lucchesi reviewed the status of the District's request for reimbursement through FEMA-4308-DR-CA. He stated FEMA has received and reviewed the District's documentation and supportive information initially provided. Following their review, FEMA requested additional information that included news releases, correspondence from public health officials, and additional mosquito surveillance information. Manager Lucchesi reviewed the information provided to FEMA.

7. Request for Authorization to Develop an Eligibility List for The position of Mosquito Control Technician II, and Mosquito Control Technician I

Manager Lucchesi notified the Board that two employees will be promoted to fill one vacant and one soon to be vacant Mosquito Control Supervisor positions due to one retirement and one planned retirement. These two promotions created two vacancies in the Mosquito Control Technician II (MCTII) position. The District will need to develop an eligibility list from in-house employees to fill those positions. In addition, Manager Lucchesi stated that after the MCT II positions are filled, vacancies in the Mosquito Control Technician I position will be created and need to be filled. Following review and discussion, it was moved by Trustee Fiori, seconded by Trustee Khweiss to start the process of filling these positions. The motion passed unanimously.

8. Comments from Trustees and Staff on non-agenda items.

None

9. Other Business; Announcement of future Board and Committee meetings.

- Manager Lucchesi announced the next regular meeting of the Board of Trustees will be 1:00 p.m. Tuesday, November 21, 2017.

10. Adjournment

There being no further business, it was moved by Trustee Warmerdam, seconded by Trustee Kweiss to adjourn the meeting at 2:31 p.m.; the motion passed unanimously.

MR. GREG SELNA, BOARD SECRETARY

MR. EDDIE LUCCHESI, MANAGER

San Joaquin County Mosquito & Vector Control District
Budget and Actual Comparison
 July through October 2017

	<u>Jul - Oct 17</u>	<u>Budget</u>	<u>% of Budget</u>
REVENUE-GENERAL			
470000000-MISC. REVENUES	\$ 186,607.19	\$ 755,953.00	24.69%
4100000 · PROPERTY TAX	\$ -	\$ 4,823,603.00	0.0%
4400000 · INTEREST INCOME	\$ 31,469.58	\$ 75,750.00	41.54%
4500000 · AID FRM OTHER GOVT AGENCIES	\$ 11.61	\$ 94,222.00	0.01%
4605000 · CHARGES FOR SERVICES	\$ -	\$ 3,120,831.00	0.0%
TOTAL GENERAL REVENUES	<u>\$ 218,088.38</u>	<u>\$ 8,870,359.00</u>	<u>2.46%</u>
EXPENDITURES-GENERAL			
6000000 · EE SALARIES & WAGES	\$ 751,357.94	\$ 2,641,991.00	28.44%
6010000 · EMPLOYEE BENEFITS	\$ 684,407.98	\$ 2,429,162.00	28.18%
620000 · GEN SRVS&SUPPLIES	\$ 1,211,188.53	\$ 3,047,895.00	39.74%
TOTAL GENERAL EXPENDITURES	<u>\$ 2,646,954.45</u>	<u>\$ 8,119,048.00</u>	<u>32.6%</u>
OTHER EXPENDITURES			
6300000 · OTHER CHARGES	\$ 500.00	\$ 35,610.00	1.4%
6400000 · CAPITAL EXPENSE	\$ 17,225.04	\$ 393,000.00	4.38%
TOTAL OTHER EXPENDITURES	<u>\$ 17,725.04</u>	<u>\$ 428,610.00</u>	<u>4.14%</u>
TOTAL EXPENDITURES	<u>\$ 2,664,679.49</u>	<u>\$ 8,547,658.00</u>	<u>31.17%</u>
NET CHANGE SURPLUS(DEFICIT)	<u>\$ (2,446,591.11)</u>	<u>\$ 322,701.00</u>	

San Joaquin County Mosquito & Vector Control District
FUND REPORT
Oct. 2017

11/7/2017

	SJC-55401 GEN FUND	SJC-55402 BEN ASSESSMENTS	SJC-55411 CONTINGENCIES	SJC-55412 GEN RESERVE	SJC-55413 Comp Absences	ALL FUNDS TOTAL
DISTRICT OPERATIONS						
TOTAL REVENUES	\$ 62,982.62	\$ 89.00	\$ 3,622.00	\$ 6,608.00	\$ 726.00	\$ 74,027.62
TOTAL EXPENDITURES	\$ 567,748.80	\$ -	\$ -	\$ -	\$ -	\$ 567,748.80
NET CHANGE	\$ (504,766.18)	\$ 89.00	\$ 3,622.00	\$ 6,608.00	\$ 726.00	\$ (493,721.18)
REVENUES:						
INTEREST INCOME	\$ 20,422.00	\$ 89.00	\$ 3,622.00	\$ 6,608.00	\$ 726.00	
GENERAL REVENUES, TAXES	\$ -					
CHARGES FOR SERVICES	\$ -					
INTERGOVT REVENUES	\$ 11.61					
MISC REVENUES	\$ 42,549.01					
TOTAL REVENUES	\$ 62,982.62	\$ 89.00	\$ 3,622.00	\$ 6,608.00	\$ 726.00	\$ 74,027.62
OTHER FINANCING SOURCES						
TRANSFER IN	\$ -					
TRANSFER OUT	\$ (454,250.00)					
TOTAL OTHER FINANCING SOURCES	\$ (454,250.00)					
BEGINNING BALANCE, On deposit w Auditor's, 09/30/17	\$ 6,282,786.90	\$ 11,660.42	\$ 1,285,875.00	\$ 2,395,467.00	\$ 191,682.00	
ENDING BALANCE, On deposit w Auditor's, 10/31/17	\$ 5,574,758.84	\$ 11,749.42	\$ 1,289,497.00	\$ 2,402,075.00	\$ 192,408.00	
REVOLVING FUND BALANCE, 10/31/17	545,656.28					
CALCRD PAYABLE	(910.07)					
ADJUSTED ENDING BALANCE, 10/31/17	\$ 6,119,505.05	\$ 11,749.42	\$ 1,289,497.00	\$ 2,402,075.00	\$ 192,408.00	\$ 10,015,234.47
ENDING FUND BALANCE, 10/31/16	\$ 5,256,181.12	\$ 1,616.71	\$ 1,238,449.00	\$ 2,125,288.00	\$ 426,218.90	\$ 9,047,753.73

San Joaquin County Mosquito & Vector Control District Expenses by Vendor Summary

October 2017

	Oct 17
Adapco	\$ 97,966.60
Amazon Marketplace	\$ 9.45
AT&T	\$ 426.04
Battery Bill, Inc	\$ 463.33
Big Valley Ford	\$ 492.22
CA Dept of Public Health	\$ 168.00
CA Dept. of Motor Vehicle	\$ 2.00
CalPERS	\$ 52,242.77
Capital Rubber Co., Ltd.	\$ 795.70
Chevron and Texaco Card Services	\$ 3,301.42
City of Lodi	\$ 219.98
City of Stockton	\$ 462.53
Clarke Mosquito Control	\$ 1,209.91
Complete Welders Supply	\$ 1,722.08
Creative Outdoor Environments, Inc.	\$ 600.00
Delta Dental	\$ 4,571.76
Doc's Q in Pit Stop (catering for Cont'd Ed)	\$ 1,735.04
Eley, Christopher K	\$ 500.00
Ever Bank	\$ 416.63
Fastenal Company	\$ 40.95
Fire System Solutions, Inc.	\$ 1,072.00
Food For Less (lab exp)	\$ 23.99
G&K Services	\$ 2,672.15
Garcia Striping, Inc.	\$ 14,150.00
Golden State Lumber	\$ 254.41
Google Service Apps	\$ 62.50
Kelly Moore Paint Co.	\$ 66.14
Lodi News Sentinel	\$ 236.00
Lodi Rebuilders	\$ 565.14
Mayaco, Marketing&Internet	\$ 525.00
Nestle Pure Life Direct, Nestle Water	\$ 403.50
Office Depot	\$ 395.93
Pacific Gas&Electric Co.	\$ 3,125.70
Pacific Supply	\$ 1,759.02
Precissi Flying Service	\$ 20,828.00
Rain for Rent	\$ 52.49
Richard Chiapparelli Electric	\$ 3,610.00
Sacramento-Yolo Mosquito&Vector Control	\$ 39,118.20
San Joaquin County Dept of Public Works	\$ 26.00
San Joaquin County EHD	\$ 1,815.00
San Joaquin County ISD	\$ 3,373.86
San Joaquin Farm Bureau Federation	\$ 100.00
Smart&Final	\$ 475.59
Stericycle Inc.	\$ 204.24
Stockton Auto Parts	\$ 31.15
Stockton Filter Supply Co., Inc.	\$ 290.50
Stockton Petroleum Co.	\$ 8,996.84
Stockton Scavengers Association, Inc	\$ 219.98
Target Specialty Products	\$ 621.72
The Home Depot CRC/GECF	\$ 639.73
The Record	\$ 875.00
Tom Hillier Ford	\$ 41.59
Unum Life Insurance	\$ 2,925.34
US Health Works Medical Group	\$ 324.00

San Joaquin County Mosquito & Vector Control District Expenses by Vendor Summary

October 2017

	<u>Oct 17</u>
Utility Telecom	\$ 457.89
Verizon Wireless	\$ 461.46
Vision Service Plan CA	\$ 723.87
VWR International	\$ 217.59
TOTAL	<u>\$ 279,087.93</u>

SAN JOAQUIN COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
District Activities Report

October 2017

Work Completed:

CONTINUATION OF SWIMMING POOL INSPECTIONS

The District continues to work with the County Assessor's office and the County GIS department to develop a list of properties with swimming pools that are either in default or full foreclosure. However, due to a software change they have not been able to generate a pool list for the past two months. They are currently working to solve the problem.

GENERAL FIELD ACTIVITIES

Technicians continued to treat and inspect breeding sources as mosquito activity continued throughout October. Managed habitat, agricultural sources and urban sources remained active. Service requests, adult mosquito populations and virus activity were much lower in October as compared to the previous month as expected. A number of aerial larvicide applications were completed on migratory bird habitats to minimize the emergence of adult mosquitoes. Floodwater mosquitoes along the Stanislaus River were minimal this month compared to years past, likely due to the heavy flooding in the spring that disturbed mosquito egg beds in the soil. Technicians also began identifying necessary source reduction projects within their respective operational zones.

FALL MOSQUITOFISH PLANTING

District staff planted over 550 pounds of fish in duck clubs and managed habitat within the County. The fish will provide excellent biological control through the fall and early winter then again in the spring for those sites that hold late water. Fish are planted in a rate range of .25 lbs/ac to 1 lb/ac, depending on proximity to human populations and abundance of mosquito breeding on the particular habitat. All of the fish were harvested from our fish rearing facility at White Slough in Lodi.

TOTAL TREATMENT WORK CONDUCTED DURING THE MONTH OF OCTOBER

GROUND WORK

1,070 Acs Larvicided
3.507 Acs Adulticided
7 Acs Herbicided

AERIAL WORK

3,330 Acs Larvicided
6,315 Acs Adulticided

SERVICE REQUESTS

24 Mosquitoes

9 Fish Requests

13 Neglected Pools

WORK SCHEDULED FOR NOVEMBER

- CONTINUE TO INSPECT NEGLECTED SWIMMING POOLS REPORTED FROM THE PUBLIC AND IDENTIFIED ON THE UPDATED LIST OF HOME FORECLOSURES.
- CONTINUE INSPECTION AND TREATMENT OF DUCK CLUB / WETLAND SITES AS NEEDED.
- BEGIN HERBICIDE APPLICATIONS FOR SOURCE REDUCTION AND ACCESS.
- BEGIN BRUSH REMOVAL FOR SOURCE REDUCTION AND ACCESS.

PUBLIC INFORMATION & OUTREACH MONTH END REPORT
For month ending October, 2017

To: Ed Lucchesi, Manager

From: Aaron Devencenzi, PIO

Monthly Activities

- Three spray alerts were sent through GovDelivery. All were posted on the District's website resulting in a 20 percent unique open rate.
- For the period of October 1, 2017 through October 31, 2017 there were 11,044 visitors to the District's website. The site averaged 356 visitors per day. As expected, October site visitors were slightly down from September which had 12,103 visitors at an average of 403 visitors per day. In October, 2016 there were 4,770 visitors as compared to October 2017, there were an additional 6,274 visitors.
- With the Record advertisement contract: An invasive species ad "Call in daytime biting mosquitoes" ran on 10/8/17 and 10/15/17 in the Record. For Recordnet, an invasive species dropdown ad ran on 10/4/17 drawing visitors to our website. Random online ads continued to run in the Record and other local websites. An invasive species ad also ran in the Record's "Current" monthly publication.
- I attended the invasive species conference call and the CDPH PIO conference call.
- A District Spotlight article is being written for the MVCAC news letter to come out in December.
- Educational outreach during the month included six presentations to eleven classes totaling about 340 students. Seventy-five letters were sent to the remainder of SUSD schools. Additional presentations were scheduled throughout November and December.
- Continued to provide information for invasive species reimbursement.
- A presentation was provided for the Stockton Rotary at the Stockton Country Club with about 75 people in attendance. The presentation covered mosquito control and invasive species.
- An updated list of City Managers and City Clerks were provided to Ed Lucchesi.
- I was the M.C. for the regional continuing education program in Stanislaus Ag. Center.
- I monitored the safety supplies weekly. I also purchased office supplies for the lab, shop and office.

MANAGER'S REPORT

For the period October 12 – November 14, 2017

- Meetings attended during this period:
 1. MVCAC – Northern San Joaquin Valley Regional (NSJVR) meeting in Modesto, CA re: review of dues increases and budget proposal, funding of the State WNV dead bird hot-line, invasive aedes grants, and individual district reports. (Report Attached)
 2. MVCAC Fall Quarterly Meeting in Sacramento, CA – Attended the Trustee Training session along with Trustee Gary Haskin, Attended Board of Directors meeting as Board Director representing the Northern San Joaquin Valley Region, and participated as Committee member on the Legislative Committee and Integrated Vector Management Committee. Some highlighted discussions included Unmanned Aerial Systems (Drones), whereby, through legislative action, vector control districts will be allowed to use drones to make aerial spray applications as long as the operator receives proper unmanned pilot's certificate; additional invasive aedes surveillance grants for districts; dead bird hot-line funding; new regulations from the State Water Resources Control Board that could create challenges to vector control district operations.
 3. NSJVR mandatory employee continuing education program held at the Stanislaus County Ag Commissioners office on October 24th, 2017 in Modesto, CA
- I continued correspondence with FEMA and Cal OES representatives regarding our application process for reimbursement of funds expended by the District to perform mosquito control activity following the abnormal rain events. The District has provided every document and supportive information requested; however, due to FEMA's efforts to address the national disasters such as the hurricanes and recent fires, manpower is stretched thin. I will provide additional details to the Board. (Agenda Item #6).
- The Assistant Manager completed the process of filling staff vacancies in the position of Mosquito Control Technician II (MCTII). Two MCT II positions became vacant following promotions to fill the Mosquito Control Supervisors vacancies created due to the retirement of Brian Heine and planned retirement of Bob Durham. At the October 2017 BOT meeting, the Board authorized management to proceed forward in preparing to fill those vacancies. The District is very fortunate to have qualified District employee applicants in the MCT I position to fill those positions. Following written exams, oral interviews, and review of past performance evaluations, we promoted Chris Hiers and Martin Jucutan to fill the two current vacancies, and placed MCT I Joe Sarale on a one year eligibility list to fill the next MCT II vacancy should one transpire during that time frame. These actions are in accord with the District's personnel policy, Policy #2900.
- Capital improvement / maintenance projects:
 - The District's mechanics completed construction of the covered structure over the fish tanks at the Stockton yard. As indicated before, the structure extends west off of the north car-port to provide shade over the tanks so as to prevent algae growth. In addition, we added an additional tank transferred from our White Slough facility. The two existing tanks have a 4,000 gallon capacity, and the one additional tank has a capacity of 3,500 gallons. The thermal heating unit installed earlier this year is rated to handle just over the total gallons of water held by all three tanks.
 - The seal-coat project and subsequent striping at the Stockton yard was completed. The work was completed over the weekend of October 13-15 in order to prevent disruption of District operations.
 - I continued work with LDA Partners to explore options to enhance security for the lobby / reception area of the Stockton Office. I should have a design which best serves the needs and budget of the District for the Board's review at the December meeting.
- Dr. Shaoming Huang was invited to provide a presentation on invasive aedes mosquitoes and related Zika virus to approximately 40 physicians at St. Joseph's Hospital in Stockton. His presentation was well received, with numerous follow-up questions from his audience.

MVCAC – Northern San Joaquin Valley Region

Region Report for the November 1st, 2017 Board of Director's Meeting

1. The region met October 24th, 2017 at the Stanislaus Co Ag Commissioners Office in Modesto, CA, in conjunction with the Region's CE Program. In attendance were: David Heft, Turlock MAD; Eddie Lucchesi, San Joaquin County MVCD; Greg Hebard, and Ralph McGeorge, Saddle Creek CSD; Lloyd Douglass, East Side MAD; Rhiannon Jones, Merced MAD; Mike Niemela and Bryan Jackson, CDPH; Sandra Torry, Univar; John Holick, Central Life Sciences; and Joe Camacho, Target Specialty Products.
2. The region reviewed the agenda for the MVCAC November 1, 2017 Board of Directors meeting. The primary discussion points in preparation for the meeting were the Dues Adjustment proposal and the WNV Dead-Bird Hotline program.

Following are comments:

Dues:

The Region is in support of the proposed dues increase for MVCAC members. It was discussed that the current rates have been in place for close to twenty years, and that it is time that an adjustment be made. Each district felt the adjustment was fair in relation to their budgets.

Dead Bird Hot-line:

Discussion focused on the information provided by the "Dead Bird Hot-line Working Group" (WG). Eddie Lucchesi, who represents the NSJVR on the WG, presented documents provided by Dr. Vicki Kramer.

Dr. Kramer provided exhibits that included:

- 1) Call volume log
- 2) 2017 WNVDB Surveillance Program Budget
- 3) WNVDB Surveillance Program's daily activities
- 4) Sample of proposed cost per agency

The region felt the program has merit, but mixed on whether only those that use the program should pay; or, if the program should be defined as a benefit of membership. David Heft stated the assigned charge was for the WG to provide alternative funding mechanisms, and that we as a region should focus on that in preparation for the meeting. It was agreed to support the tiered system to encourage further discussion on how that would work. The Region would like to see the program expand their role to include an "emerging diseases" and "invasive species" call in center; therefore, requiring a name change to the program.

3. Committee Reports

David Heft reported that the Chairs for the committees for 2018 have all been selected. Ed Lucchesi added that John Fritz will be chairing the 2018 Training and Certification Committee.

4. District Updates:

- Merced MAD – Rhiannon Jones provided updated information regarding their invasive aedes finds in the city of Merced. She stated that *Aedes aegypti* were found in 200 different sites. She added that they conducted adulticide treatments using Kontrol 4-4 with mixed results, but realized more consistent control when using Delta-Gard. Rhiannon added that they received confirmation from FEMA that they will bill receiving reimbursement funding for the work completed in response to the 2017 storm events. She added that they have completed their last aerial applications over the grasslands for the year.
- Turlock MAD – David Heft reported he has been working closely with Stanislaus County's new Public Health Officer on WNV human activity. In addition, he said she has been very proactive in regard to working with Turlock and East-Side MADs regarding Invasive Aedes awareness and Zika. Operationally lots of *Culex tarsalis* activity this year, especially in the urban areas where typically they see *Culex pipiens*.
- Saddle Creek CSD – Ralph McGeorge provided the report. He stated they had recorded their first WNV positive chicken in 10 years. He added that the season is winding down; although the weather is still relatively warm.
- Eastside MAD – Lloyd Douglass announced that his planes will be up and flying for next year. All necessary compliance work has been completed and he doesn't anticipate any further issues. He added that he will be conducting aerial larviciding work for Turlock MAD as completed in previous years.
- San Joaquin MVCD – Ed Lucchesi stated the District completed what should be their last large scale aerial adulticiding application for the year using VDCI. The work was conducted just over two weeks ago. Aerial larviciding; however, continues in areas of the Delta where property owners have flooded to attract migrating waterfowl. Like Turlock, San Joaquin has collected large populations of *Culex tarsalis* in both urban and rural areas. Last WNV positive pools were collected two weeks ago, but with this unseasonable warm weather, we would not be surprised if we detect virus this week. Two field supervisors

are retiring before the end of the year, and the District has promoted two current employees to take their place. The District anticipates hiring two – three new full time mosquito control technicians in the spring of 2018. Lastly, the District is still awaiting confirmation for FEMA reimbursement funding.

5. CDPH: Mike Niemela reported on new ELC Grant funding for Invasive aedes in California. There will be a total of \$500,000 available for Tier I districts (presently have detected invasive aedes) and \$130,000 available for Tier II districts (have not detected invasive aedes). Applications will be available on 11/6/2018 and are due by December 1, 2017. Mike added that there is continued pyrethrin resistance testing being completed in the State, with the most resistance found to be in the central valley, as compared to less resistance in southern California. There appears to be a direct correlation to the amount of agricultural pest control products used in areas where higher levels of resistance is detected.

6. VENDORS:

- Univar – Sandra Torry thanked everyone for their business and ensured the group that Univar is committed to vector controls needs.
- Central Life Sciences – John Holick also thanked everyone for their business.
- Target Specialty Products – Joe Camacho thanked the districts for their continued support to Target.

Submitted by Eddie Lucchesi, Northern San Joaquin Valley Region representative

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 11/4/17
Re: November 2017 BOT Meeting, Agenda Item 4

4. COOPERATIVE AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH FOR CY 2018

Attached for Board review and consideration is the proposed cooperative agreement between the District and California Department of Public Health-Vector-Borne Disease Section for CY 2018.

Staff has reviewed the proposed agreement, and recommends that the Board of Trustees authorize the Manager to sign the cooperative agreement on behalf of the District.

This item requires Board action.

Attachment



KAREN L. SMITH, MD, MPH
Director and State Health Officer

State of California—Health and Human Services Agency
California Department of Public Health



EDMUND G. BROWN JR.
Governor

September 29, 2017

TO: Agencies Signatory to the Cooperative Agreement with the California Department of Public Health

SUBJECT: COOPERATIVE AGREEMENT WITH THE DEPARTMENT OF PUBLIC HEALTH

Please find enclosed a copy of the Cooperative Agreement between local agencies applying pesticides for public health purposes and the California Department of Public Health. The current Cooperative Agreement between our agencies shall expire on December 31, 2017. If your agency is interested in renewing this Cooperative Agreement for another year (through December 31, 2018), please return the enclosed form by December 31, 2017 to the Vector-Borne Disease Section (VBDS). Include the agency manager's signature in the appropriate space and the operator ID and/or license number to be listed on Monthly Summary Pesticide Use Reports (PR-ENF-060) for 2018. Please send to:

Department of Public Health
Vector-Borne Disease Section
1616 Capitol Avenue, MS-7307
P.O. Box 997377
Sacramento, CA 95899-7377

VBDS will endorse the Cooperative Agreement and return a copy to your agency immediately. If your agency is not interested in continuing the Cooperative Agreement, please notify VBDS as soon as possible.

Thank you for your cooperation in this matter. If you require additional information or clarification, please contact your VBDS regional office or the Sacramento headquarters at (916) 552-9730.

Vicki L. Kramer, Ph.D., Chief
Vector-Borne Disease Section

Enclosure

COOPERATIVE AGREEMENT
(PURSUANT TO SECTION 116180, HEALTH AND SAFETY CODE)

Date _____

This Agreement between the California Department of Public Health and

(name and address of local vector control agency)

is effective on January 1, 2018 or on the subsequent date shown above, and expires December 31, 2018. It is subject to renewal by mutual consent thereafter.

Operator ID and/or license number to be listed on Monthly Summary Pesticide Use Reports (PR-ENF-060) for 2018:

Operator ID # _____ License # _____

This agreement may be canceled for cause by either party by giving 30 days advance notice in writing, setting forth the reasons for the termination.

Part I. Pesticides

The vector control agency named herein agrees:

1. To calibrate all application equipment using acceptable techniques before using, and to maintain calibration records for review by the County Agricultural Commissioner.
2. To seek the assistance of the County Agricultural Commissioner in the interpretation of pesticide labeling.
3. To maintain for at least two years for review by the County Agricultural Commissioner a record of each pesticide application showing the target vector, the specific location treated, the size of the source, the formulations and amount of pesticide used, the method and equipment used, the type of habitat treated, the date of the application, and the name of the applicator(s).
4. To submit to the County Agricultural Commissioner each month a Pesticide Use Report, on Department of Pesticide Regulation form PR-ENF-060. The report shall include the manufacturer and product name, the EPA registration number from the label, the amount of each pesticide used, the number of applications of each pesticide, and the total number of applications, per county, per month.
5. To report to the County Agricultural Commissioner and the California Department of Public Health, in a manner specified, any conspicuous or suspected adverse effects upon humans, domestic animals and other non-target organisms, or property from pesticide applications.
6. To require appropriate certification of its employees by the California Department of Public Health in order to verify their competence in using pesticides to control pest and vector organisms, and to maintain continuing education unit information for those employees participating in continuing education.
7. To be inspected by the County Agricultural Commissioner on a regular basis to ensure that local agency activities are in compliance with state laws and regulations relating to pesticide use.

Part II. Environmental Modification

The vector control agency named herein agrees:

To comply with requirements, as specified, of any general permit issued to the California Department of Public Health as the lead agency, pertaining to physical environmental modification to achieve pest and vector prevention.

For California Department of Public Health

For Local Agency

Vicki Kramer, Ph.D.
Chief, Vector-Borne Disease Section

Print Name and Title

Signature

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 11/6/2017
Re: November 2017 BOT Meeting, Agenda Item 5

5. MOSQUITO AND VECTOR CONTROL ASSOCIATION OF CALIFORNIA

- a. **Report of MVCAC Fall Meeting October 31 – November 2, 2017**
- b. **Request for authorization to attend MVCAC Annual Conference, January 28 – 30, 2017**

For Agenda Item 5.a., staff members Huang, De La Vega, Fritz, Why and Lucchesi, and Trustee Haskin attended the MVCAC Fall Board of Directors meetings October 31 – November 2, in Sacramento, CA. Attendees will provide either an oral or written report re: their attendance at those meetings. Attached are copies of the meeting agendas for your information.

For Agenda Item 5.b., it is requested that the Manager, Assistant Manager, Entomologist, Assistant Entomologist, Vector Ecologist, Fish Hatchery Manager and Public Information Officer be authorized to attend the MVCAC Annual Conference in Monterey, CA, January 28 - 30, 2017; interested trustees are also encouraged to attend. This item requires Board action.

Attachments



MVCAC

Mosquito and Vector Control Association of California

**FALL QUARTERLY MEETING
October 31- November 2, 2017
Embassy Suites Sacramento**

AGENDA

Tuesday October 31, 2017

8:30 a.m.- 6:00 p.m.

AMCA Train the Trainer
By Registration Only- Schoolhouse Room

3:00-5:00 p.m.

Trustee Training
Who Does What? Best Practices in Board / Staff Relations
Presented by CSDA
Central Pacific Room

Wednesday November 1, 2017

10:00-11:00 a.m.

Trustee Council Meeting
Central Pacific Room

10:00-11:15 p.m.

Legislative Committee
Steamboat Room

12:00 noon-3:00 p.m.

MVCAC Board of Directors Meeting
Steamboat/Central Pacific Rooms

3:00-3:15 p.m.

Afternoon Break

3:15 – 4:30 p.m.

Regulatory Affairs & NPDES Committee Meeting
Central Pacific Room
Laboratory Technology Committee
Steamboat Room

Thursday November 2, 2017

8:00-9:00 a.m.

Information Technology Committee Meeting
Central Pacific Room
Vector & Vector-Borne Disease Committee Meeting
River City Ballroom

9:00-10:00 a.m.

Public Relations Committee
Central Pacific Room
Vector Control Research Committee Meeting
River City Ballroom

10:00-10:15 a.m.

Refreshment Break

10:15-11:15 a.m.

Integrated Vector Management Committee Meeting
Central Pacific Room
Training & Certification Committee Meeting
River City Ballroom

12:00-2:00 p.m.

Training and Certification Committee Webinar Training
AMG Offices- 8th Floor

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 11/15/2017
Re: November 2017 BOT Meeting, Agenda Item 6

6. UPDATE ON FEMA APPLICATION PROCESS FOR FEDERAL AID (FEMA-4308-DR-CA) ASSOCIATED WITH MOSQUITO CONTROL ACTIVITIES ALONG THE SAN JOAQUIN, STANISLAUS, AND MOKELUMNE RIVER BASINS

Since last month's report, the District received information on the submitted application for Federal Aid (FEMA-4308-DR-CA) reimbursement costs associated with mosquito control activities along designated areas most affected by the January and February storms and related flooding.

The local FEMA office located in Scotts Valley, CA closed on November 9th, 2017. The FEMA representative assigned to work with the District has completed his assignment. We are now working with Cal OES in the process to receive reimbursement funding.

The "Recovery Section" of the Public Assistance Division of Cal OES will be assisting the District to secure the funding. Recently, the District was notified that FEMA was still in review of the additional documentation provided by the District. Once FEMA makes a determination for the project, the District will receive notification, and if the project gets approved, there will be an additional turnaround for obligation of funds.

More detailed information will be provided at the meeting.

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 11/15/2017
Re: November 2017 BOT Meeting, Agenda Item 7

7. AWARD OF BID TO PURCHASE FOUR (4) ½ TON 4X4 PICK-UP TRUCKS

The Board of Trustees, at the July 2017 regular meeting, approved the 2017-2018 income and expenditure budget that included the planned-purchase of four (4) ½ ton, full size 4x4 pick-up trucks. Staff submitted vehicle specifications and bid/proposal requests to automobile dealers in San Joaquin County. Interested dealers were required to submit bids for consideration by the Board at the November 21, 2017 regular meeting.

Bids will be presented to the Board for review and consideration.

This item requires Board action.

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 11/14/2017
Re: November 2017 BOT Meeting, Agenda Item 8

8. DISCUSSION AND DIRECTION TO MANAGEMENT REGARDING NOTICE OF APPLICATION FOR CONDITIONAL USE PERMIT TO OPERATE A MEDICAL CANNABIS CULTIVATION FACILITY LOCATED AT 7979 S. AIRPORT WAY

The District received notice of an application for conditional use permit to operate a medical cannabis cultivation facility located at 7979 S Airport Way. This parcel is located next to the District's Stockton facility on the south side. A meeting is scheduled for 11/21/17, from 5:00 pm – 6:00 pm to describe the project and to field questions regarding the project (Notice attached).

The Manager and the District's Legal Counsel will provide any updated information that may be available. Following review and discussion, the Board can provide the Manager with what response, if any, is appropriate for the application.

This item may require Board Action

Attachment

Applicant for 7979 S. Airport Way
Presents

Planning Commission Community Meeting

Application for Conditional Use Permit to operate a Medical Cannabis Cultivation Facility located at 7979 S. Airport Way, Stockton, Ca APN# 177-050-08

11/21/17
5:00 PM-6:00 PM

Location: 110 N. San Joaquin St. 2nd Floor, Stockton, CA

The Meeting will take place to describe the project and field any questions regarding the project to the public.

The application is being submitted in accordance with measure P which was adopted as proposed 11/8/2016



Applicant:

Ryan Nielsen

PO Box 608

Pleasanton, Ca 94566

Ryan.goldcountryorganics@gmail.com

7979 S Airport Way

