

SAN JOAQUIN COUNTY MOSQUITO & VECTOR CONTROL DISTRICT

7759 SOUTH AIRPORT WAY, STOCKTON, CA 95206

Telephone: (209) 982-4675 Fax: (209) 982-0120

Website: www.sjmosquito.org Email: district@sjmosquito.org

BOARD OF TRUSTEES MEETING

AGENDA

Tuesday, March 21, 2017

1:00 P.M.

All proceedings before the Board of Trustees are conducted in English. The District does not furnish interpreters and, if one is needed, it shall be the responsibility of the person needing one. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meetings of the District, please contact the Manager at (209) 982-4675 at least 48 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility.

1. CALL TO ORDER; ROLL CALL

- 2. PUBLIC COMMENT PERIOD** – This time is reserved for members of the public to address the Board of Trustees relative to matters within the jurisdiction of the San Joaquin County Mosquito & Vector Control District. No action may be taken on non-agenda items unless authorized by law. Speakers should hold comments on items listed as a Public Hearing until the Hearing is opened. Comments will be limited to five minutes per person.

3. CONSENT CALENDER

- a. Draft Minutes of the February 21, 2017 regular meeting of the Board of Trustees
- b. Expenditure and financial reports for February 2017
- c. District activities report for February 2017
- d. Public Information & Outreach report for February 2017
- e. Manager's report
- f. Correspondence

- 4. REQUEST FOR AUTHORIZATION TO AWARD THREE YEAR CONTRACT TO PERFORM AERIAL MOSQUITO LARVICIDING WORK COMMENCING APRIL 1ST, 2017 THRU DECEMBER 31ST, 2019**
- 5. REVIEW / DISCUSSION / ACTION TO ACCEPT THE 2016 DISTRICT ANNUAL REPORT**
- 6. REQUEST FOR AUTHORIZATION TO DISPOSE OF SURPLUS DISTRICT EQUIPMENT**
- 7. NOTICE OF DEVELOPMENT OF AN ELIGIBILITY LIST FOR THE POSITION OF MOSQUITO CONTROL TECHNICIAN I**

- 8. RESOLUTION (DRAFT) OF THE BOARD OF TRUSTEES OF THE SAN JOAQUIN COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT (DISTRICT) DESIGNATING THE MANAGER AND ASSISTANT MANAGER AS AUTHORIZED AGENT(S) TO ENGAGE WITH THE FEDERAL EMERGENCY MANAGEMENT AGENCY AND THE CALIFORNIA EMERGENCY MANAGEMENT AGENCY REGARDING GRANTS APPLIED FOR BY THE DISTRICT**
- 9. OTHER BUSINESS; ANNOUNCEMENT OF FUTURE BOARD AND COMMITTEE MEETINGS**
 - **Policy Committee meeting April 18th, at 11:30 a.m.**
 - **The next regular meeting of the Board of Trustees will be 1:00 p.m. Tuesday, April 18th, 2017**
- 10. ADJOURN**

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 3/10/2017
Re: March 2017 BOT Meeting, Agenda Item 3

3. CONSENT CALENDER

- a. Draft minutes of the February 21, 2017 regular meeting of the Board of Trustees
- b. Expenditure and Financial report for February 2017
- c. District activities report for February 2017
- d. Public Information and Outreach report for February 2017
- e. Manager's report
- f. Correspondence

The Consent Calendar consists of items that require approval or acceptance but are self-explanatory and generally require no discussion. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar and discussed separately.

If there are no items that the Board would like to discuss separately, it is recommended that the Board of Trustees approve the Consent Calendar as presented.

Attachments

**SAN JOAQUIN COUNTY MOSQUITO & VECTOR CONTROL DISTRICT
7759 SOUTH AIRPORT WAY, STOCKTON, CALIFORNIA 95206**

MINUTES OF THE BOARD OF TRUSTEES MEETING

February 21, 2017

1. Call to Order

The regular meeting of the Board of Trustees of the San Joaquin County Mosquito and Vector Control District was held Tuesday, February 21, 2017, at the District's Stockton office. President Colombini called the meeting to order at 1:05 p.m.

Trustees Present:

Marc Warmerdam
Glenn Page
Jay Colombini
Jack Fiori
Omar Khweiss
Gary Lambdin
Greg O'Leary
Francis Groen

Staff Members Present:

Eddie Lucchesi, Manager
John Fritz, Assistant Manager
Jamie Tuggle, Secretary
Emily Nicholas, Administrative Assistant

Other: None

Trustees Absent:

Greg Selna
Mike Manna
Gary Haskin

2. Public Comment Period

There was no public comment

3. Consent Calendar

- a. Minutes of the January 17, 2017 regular meeting of the Board of Trustees
- b. Expenditure and Financial Reports for January 2017.
- c. District activities report for January 2017.
- d. Public Information & Outreach report for January 2017.
- e. Manager's report
- f. Correspondence

Following review and discussion of the Consent Calendar, it was moved by Trustee Khweiss, seconded by Trustee Fiori, to approve the Consent Calendar as presented; motion passed unanimously.

4. Proposal for auditing services.

Manager Lucchesi introduced a proposal for auditing and financial services from Croce, Sanguinetti, and Vander Veen (CSV) for the three-year period of 2017-19. Following review and discussion of the proposal, it was moved by Trustee Groen, seconded by Trustee O'Leary, to approve the proposal submitted from CSV for the period of 2016-17, 2017-18, and 2018-19 as presented; the motion passed; with Trustee Colombini abstaining.

5. Resolution 16/17-06 (DRAFT) of the Board of Trustees providing worker's compensation coverage for certain District volunteers.

Manager Lucchesi reviewed resolution 16/17-06 (DRAFT) which would allow the District to participate in the Vector Control Joint Powers Association (VCJPA) workers' compensation coverage for volunteers / interns used by the District. Following review and discussion, it was moved by Trustee O'Leary, seconded by Trustee Warmerdam, to approve resolution 16/17-06 as presented; the motion passed unanimously.

6. Resolution 16/17-07 (DRAFT) of the Board of Trustees directing the preparation of the engineer's report for the Mosquito, Vector, and Disease Control benefit assessment for fiscal year 2017-2018.

Manager Lucchesi introduced a draft resolution directing the preparation of the engineer's report for the Mosquito, Vector, and Disease Benefit Assessment for fiscal year 2017-18. Following review and discussion, it was moved by Trustee O'Leary, seconded by Trustee Page, to approve resolution 16/17-07 as presented; the motion was unanimously approved.

7. 2016 Annual statement of economic interests (form 700) filings.

Manager Lucchesi and Legal Counsel Eley reviewed with the Board the 2016 Annual Statements of Economic Interests. Following discussion, Trustees Fiori, Groen, Khweiss, Lambdin, O'Leary, Page, Colombini, Warmerdam, Legal Counsel Eley, and Manager Lucchesi signed and submitted Form 700 for CY 2016. Trustee Manna, Haskin, and Selna will be presented the forms at the next regular Board meeting.

8. Report of attendance at the America Mosquito Control Association (AMCA) Annual Conference held February 13-17, 2017.

Manager Lucchesi informed the Board that Trustee Lambdin, Trustee Warmerdam, Trustee Groen, District Entomologist Shaoming Huang, Assistant Entomologist Sumiko De La Vega and Assistant Manager John Fritz all attended the AMCA in San Diego, California. Trustee Groen reviewed his experience at the conference and he was impressed with how knowledgeable the staff was. One presentation of particular interest reviewed the history of the Zika virus. He said the virus was first identified in 1947 in Uganda with those infected experiencing only flu like symptoms, then some 60 years later reappearing. By 2013 there were over 30,000 cases reported world-wide. Trustee Lambdin informed the Board that this was his first time to an AMCA conference and he was surprised by the number of attendees from both across the Nation and from around the world. He was also impressed with the presentation from District Assistant Entomologist Sumiko De La Vega. He stated she was very informative and made it easy for everyone to understand. Trustee Warmerdam stated that he was impressed by the Trustee Tour which took them to a local laboratory where he observed how well equipped and advanced the San Diego Vector control laboratory was. Overall he stated it was a very informative conference.

9. Request for authorization to re-allocate the duties of Lab Tech II/Microbiologist to a new position classification of Vector Ecologist and develop an eligibility list for the vacant position.

Manager Lucchesi informed the Board that due to the departure of the former Assistant Entomologist; the District's Entomologist, Assistant Manager, and Manager were able to evaluate the overall needs of the District relative to factors such as preparedness for invasive aedes surveillance, maintenance of the laboratory mosquito colonies, and analytical data for ULV spray equipment. It was determined that a new classification be developed to better fit those needs. Some of the duties of the Lab Tech II/Micro-biologist position were re-allocated to the more appropriate classification of the Assistant Entomologist position, and in doing so; re-allocated certain Assistant Entomologist responsibilities to a new proposed position of Vector Ecologist. By developing the new position, the District would then eliminate the need for the position of Lab Tech II/Micro-biologist, since those duties will be disseminated between the Assistant Entomologist job description and the proposed Vector Ecologist job description. Manager Lucchesi requested authorization from the Board to dissolve the current position of Lab Tech II/Micro-biologist and authorize the position of Vector Ecologist, and to fill that newly created position. Following review and discussion of the proposal, it was moved by Trustee Warmerdam, seconded by Trustee Khweiss, to dissolve the current position of Lab Tech II/Micro-biologist, and to authorize the proposed position of Vector Ecologist, and to fill that newly created position as presented; the motion passed unanimously.

10. Other Business; Announcement of future Board and Committee meetings.

- The next regular meeting of the Board of Trustees will be 1:00 p.m. Tuesday, March 21, 2017.

11. Adjournment

There being no further business, it was moved by Trustee Warmerdam, seconded by Trustee Groen, to adjourn the meeting at 2:15 p.m.; the motion passed unanimously.

MR. GREG SELNA, BOARD SECRETARY

MR. EDDIE LUCCHESI, MANAGER

San Joaquin County Mosquito & Vector Control District

3/7/2017

FUND REPORT
February 2017

	SJC-55401 GEN FUND	SJC-55402 BEN ASSESSMENTS	SJC-55411 CONTINGENCIES	SJC-55412 GEN RESERVE	SJC-55413 Comp Absences	ALL FUNDS TOTAL
DISTRICT OPERATIONS						
TOTAL REVENUES	\$ 37,615.08	\$ 8,426.41	\$ -	\$ -	\$ -	\$ 44,041.49
TOTAL EXPENDITURES	\$ 486,471.77	\$ -	\$ -	\$ -	\$ -	\$ 486,471.77
NET CHANGE	\$ (448,856.69)	\$ 8,426.41	\$ -	\$ -	\$ -	\$ (442,430.28)
REVENUES:						
INTEREST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GENERAL REVENUES, TAXES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CHARGES FOR SERVICES	\$ -	\$ 6,426.41	\$ -	\$ -	\$ -	\$ 6,426.41
INTERGOVT REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MISC REVENUES	\$ 37,615.08	\$ -	\$ -	\$ -	\$ -	\$ 37,615.08
TOTAL REVENUES	\$ 37,615.08	\$ 6,426.41	\$ -	\$ -	\$ -	\$ 44,041.49
OTHER FINANCING SOURCES						
TRANSFER IN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER OUT	\$ -	\$ (409,425.00)	\$ -	\$ -	\$ -	\$ (409,425.00)
TOTAL OTHER FINANCING SOURCES	\$ -	\$ (409,425.00)	\$ -	\$ -	\$ -	\$ (409,425.00)
BEGINNING BALANCE, On deposit w Auditor's, 01/31/17	\$ 6,726,920.39	\$ 997,848.21	\$ 1,240,854.00	\$ 2,129,416.00	\$ 427,045.90	\$ 11,582,853.63
ENDING BALANCE, On deposit w Auditor's, 02/28/17	\$ 6,471,903.82	\$ 594,849.62	\$ 1,240,854.00	\$ 2,129,416.00	\$ 427,045.90	\$ 10,784,911.56
REVOLVING FUND BALANCE, 02/28/17	724,677.82					
CALCRD PAYABLE	(5,893.53)					
ADJUSTED ENDING BALANCE, 02/28/17	\$ 7,190,688.11	\$ 594,849.62	\$ 1,240,854.00	\$ 2,129,416.00	\$ 427,045.90	\$ 11,582,853.63
ENDING FUND BALANCE, 02/29/16	\$ 6,751,905.44	\$ 550,927.22	\$ 1,171,133.00	\$ 1,966,485.00	\$ 344,460.90	\$ 10,784,911.56

San Joaquin County Mosquito & Vector Control District

Expenses by Vendor Summary

February 2017

	Feb 17
ACE Hardware	59.41
ACME Saw N Industrial Supply	53.70
Adapco	965.44
Airgas	141.27
Airport Parking	80.00
Amazon Marketplace	62.56
Applied Ind Tech	1,045.60
AT&T	931.27
Big Valley Ford	72,704.85
Big W Sales	337.53
Buttes/Center State Pipe Supply	235.25
CA State Dept. Pesticide Regulation	45.00
CalPERS	50,995.45
Campora Propane Service	48.67
Central Valley Motor-Napa Auto Parts	18.14
Chevron and Texaco Card Services	871.44
City of Lodi	4,079.57
City of Stockton	225.70
City Parkings	24.00
Clutch & Brake Xchange Inc.	318.19
Creative Outdoor Environments, Inc.	600.00
CSV, Certified Public Accountants	16,500.00
De La Vega, Sumiko	1,416.09
Delta Dental	4,472.69
Eley, Christopher K	976.00
Ever Bank	396.57
Farwest Steel	170.75
FedEx	9.23
Food For Less	13.44
G&K Services	1,108.49
Google Service Apps	58.33
Grainger	169.12
Groen, Francis W.	1,556.05
Hewlett-Packard Financial Services Co.	21.81
Huang, Shaoming	24.61
Imperial Building Maintenance	685.70
Iron Circle	1,000.00
J. Milano Co., Inc.	741.20
Kelly Moore Paint Co.	53.11
Misc. Restaurants	127.85
Misc. Vendors	27.66
Moore Spring Service Inc.	598.80
Mosquito&Vector Control Association of Ca	1,810.00
Nestle Pure Life Direct, Nestle Water	146.45
Office Depot	117.95
Orchard Supplies Hardware	191.17
Pacific Gas&Electric Co.	2,969.66
Rain for Rent	132.94
Rexel Electrical DataCom Supplies	42.59
Sacramento-Yolo Mosquito&Vector Control	28,500.00
Sacramento Int'l Airport	50.00
San Joaquin County EHD	1,630.00
San Joaquin Farm Bureau Federation	500.00
San Joaquin Magazine	950.00
SCI Consulting Group	8,500.00
Shuttle Services	11.00
Smart&Final	335.45
SouthWest Airline	674.70

San Joaquin County Mosquito & Vector Control District
Expenses by Vendor Summary

February 2017

	<u>Feb 17</u>
SSJV Regional Continuing Ed Fund	40.00
Stericycle Inc.	204.24
Taxi Cab Misc. Co	54.74
TelePacific (Arrival Communications)	423.13
Town and Country Resort & Convent Cntr	2,024.50
Unum Life Insurance	2,715.29
Verizon Wireless	514.11
Vision Service Plan CA	679.25
VWR International	626.15
Warden's Office	1,038.96
Warmerdam, Marc	1,147.20
Wilbur-Ellis	1,249.36
Yosemite Meat & Deli	169.00
TOTAL	<u><u>221,418.38</u></u>

San Joaquin County Mosquito & Vector Control District
Profit & Loss Budget vs. Actual
July 2016 through February 2017

	<u>Jul '16 - Feb 17</u>	<u>Budget</u>	<u>% of Budget</u>
REVENUES			
MISC. REVENUES	\$ 467,184.53	\$ 588,252.02	79.42%
PROPERTY TAX	2,583,681.88	4,805,972.06	53.76%
INTEREST INCOME	35,247.10	49,520.01	71.18%
AID FRM OTHER GOVT AGENCIES	47,149.89	95,020.04	49.62%
CHARGES FOR SERVICES	1,592,676.39	3,018,644.00	52.76%
TOTAL REVENUES	<u>4,725,939.79</u>	<u>8,557,408.13</u>	<u>55.23%</u>
OPERATING EXPENDITURES			
EE SALARIES & WAGES	1,556,975.90	2,591,474.03	60.08%
EMPLOYEE BENEFITS	1,428,828.82	2,363,570.08	60.45%
GEN SRVS&SUPPLIES	1,647,572.68	2,825,500.01	58.31%
TOTAL OEPRATING EXPENDITURES	<u>4,633,377.40</u>	<u>7,780,544.12</u>	<u>59.55%</u>
OTHER EXPENDITURES			
OTHER CHARGES	508.42	42,100.00	1.21%
CAPITAL EXPENSE	126,459.48	442,500.00	28.58%
TOTAL OTHER EXPENDITURES	<u>126,967.90</u>	<u>484,600.00</u>	<u>26.2%</u>
TOTAL EXPENDITURES	<u>4,760,345.30</u>	<u>8,265,144.12</u>	<u>57.6%</u>
NET CHANGE SURPLUS (DEFICIT)	<u>(34,405.51)</u>	<u>292,264.01</u>	

SAN JOAQUIN COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
District Activities Report

February 2017

Work Completed:

CONTINUATION OF SWIMMING POOL INSPECTIONS

The District continues to work with the County Assessor's office and the County GIS department to develop a list of properties with swimming pools that are either in default or full foreclosure. There were 9 pools identified on the February list which is down from 11 January.

SHOP ACTIVITIES

Shop staff actively modified the three new field technician trucks to get them ready for zone work. Modifications include, manufacturing flatbeds, replacing stock suspensions with heavy duty suspensions to adequately support all of the equipment and flatbed, wiring and mounting blower units and incorporating cab controls. The shop also continued spray equipment calibrations which are performed at the beginning of every year and completed the installation of the new fish tank heating and filtering system.

CEMETERY TREATMENTS

Field Technicians began and completed cemetery vase treatments throughout the county. Vases accumulate rain water in the winter and many maintain water throughout the summer with regular lawn irrigations. Technicians walked each cemetery and applied an Insect Growth Regulator Pellet, Methoprene, to all of the vases. These applications can provide efficacy for several months allowing staff to focus on other mosquito breeding sites as the year progresses.

GENERAL FIELD ACTIVITIES

In addition to cemetery applications, technicians completed some residual brushing access work, zone inspections and tire facility inspections as weather permitted. Technicians also began inspecting river seepage on the Mokelumne and San Joaquin Rivers and their associated tributaries.

TOTAL TREATMENT WORK CONDUCTED IN FEBRUARY

GROUND WORK

142 Acs Larvicided
.5 Acs Adulticided
21 Acs Herbicided

AERIAL WORK

0 Acs Larvicided
0 Acs Adulticided

SERVICE REQUESTS

4 Mosquitoes

18 Fish Requests

17 Neglected Pools

0 Misc

WORK SCHEDULED FOR MARCH

- CONTINUE TO INSPECT NEGLECTED SWIMMING POOLS REPORTED FROM THE PUBLIC AND IDENTIFIED ON THE UPDATED LIST OF HOME FORECLOSURES.
- BEGAN MORE REGULAR ZONE INSPECTIONS, ESPECIALLY OF SPRING SOURCES.
- CONTINUE INSPECTING AND TREATING RIVER SEEPAGE AND FLOODING.

PUBLIC INFORMATION & OUTREACH MONTH END REPORT
For month ending February, 2017

To: Ed Lucchesi, Manager

From: Aaron Devencenzi, PIO

Monthly Activities:

- I developed a question and answer sheet for the District's staff and website. The information sheet covers; who, what, where, how and why in regards to the District's response to storms and flooding.
- I completed the first and second draft of the 2016 Annual Report. The report is ready for approval by the Board of Trustees in March.
- For the period of February 1, 2017 through February 28, 2017 there were 6,155 visitors to the District's website compared to 5,655 in January of 2017. The site averaged 219 visitors per day.
- Potential areas of additional outreach were prepared for special grant funding from the State.
- A contract was signed with Digital Sign Network for digital billboard advertisement on Hwy 99 / Clark Rd and Arch / Airport Rd.
- Magazine advertisement: We complete contracts with local San Joaquin magazine and HerLife magazine. Ad information was developed for both ads. Each magazine includes a written article which we able to provide input.
- The District attended Lodi AgVenture program at the Grape Festival Grounds. We provided 23 short presentations to 614 students and parents.
- Updates and repairs were made to the District's website pages.
- I monitored the safety supply cabinets weekly and purchased replacement supplies for both Lodi and Stockton. I also assisted with safety training for District employees.
- During the month, a school presentation was given to two classes in Tracy.
- Potential areas of additional outreach were prepared for special grant funding from the State.

AFTER ALL THE RAIN, IT'S TIME TO PREVENT MOSQUITOES!

SAN JOAQUIN COUNTY
**MOSQUITO
& VECTOR
CONTROL DISTRICT**



Protection Through Prevention

DUMP AND/OR DRAIN WATER AROUND YOUR PROPERTY.

*Look for anything that can hold water for more than a few days.
Buckets, neglected swimming pools, tires, trash cans, and
rain gutters are some examples of areas where water
stands and mosquitoes develop.*

*Call the District for free mosquitofish for use in
abandoned pools and ponds.*

**For help or questions call San Joaquin County Mosquito &
Vector Control District at: 209.982.4675, 800.300.4675
or visit our website: www.sjmosquito.org**

MANAGER'S REPORT

For the period February 15 - March 14, 2017

- Meetings attended during this period:
 1. 29th Annual Vector Control Joint Powers Authority (VCJPA) Workshop and Board meeting, Walnut Creek, CA. Emily Nicholas and Assistant Manager John Fritz attended the VCJPA Workshop held on March 2nd, and I attended the VCJPA Board meeting on March 3rd. The Workshop covered Safety and Loss Control, Pooled Liability, Pooled Workers' Compensation Program, and a presentation on emerging risks associated with the use of Unmanned Aerial Vehicles – aka Drones. The Board meeting covered detailed information relating to general liability and workers' compensation warrants, Treasurers report, and Administrative matters including a report on the VCJPA Investment Portfolio.
 2. Spray Safe meeting at the San Joaquin County Ag Commissioner's Office in Stockton, CA held February 23, 2017. Approximately 250 attendees received information on topics that included Honey Bee awareness, pesticide laws and regulations, worker protection standards, and mode of action of herbicides.
 3. I participated in a tele-conference with the Office of Emergency Services, Reclamation Districts, DWR, Army Corps of Engineers, and local public works directors representing Manteca, Lathrop, Stockton, and San Joaquin County. The conference call was arranged to discuss planning for released water from Lake Don Pedro and the associated affects the releases would have on the San Joaquin River and its tributaries in San Joaquin County.
- The District hosted an Invasive Aedes Workshop sponsored by Valent Bio-Sciences Corporation and Adapco. The concept of the workshop was to share the results from Florida and Coachella Valley in southern California in controlling *Aedes aegypti* and *Aedes albopictus*. Information included the method, material, equipment and techniques for effective mosquito larval control, with the focus on invasive container breeding species using VectoBac WDG formulation. Representatives from Sac-Yolo, Eastside, Turlock, Merced, and Saddle Creek vector control agencies and the State Department of Health Services Vector-borne Disease Section were in attendance.
- The District applied for Zika response resource funding offered by the U.S. Centers for Disease Control (CDC) through the oversight of the California Department of Public Health (CDPH). The funding is separated and prioritized using two criteria: Tier I – vector control agencies that have documented infestations of Invasive aedes and Tier II – vector control agencies without documented infestations of Invasive aedes. Although the District has yet to find any Invasive aedes mosquitoes in the County, we have been conducting active surveillance for the past two years. In addition, the District has been working closely with our local public health department regarding imported human Zika cases. \$500,000 was available for Tier II agencies in the State, we applied for \$71,084.51 and we received an award notice for \$40,000. The documented information is included in Agenda item 3f. Correspondence.
- I worked with District PIO, Aaron Devencenzi, to develop information for the District's dump and drain campaign. With the record rainfall and subsequent flooding, this public awareness endeavor included mosquito prevention around the home, business, and rural environments. In addition, we reached out to the agricultural community regarding District activities along river areas impacted by extreme releases from area reservoirs such as Lake Camanche and Lake Don Pedro. The District utilized the Stockton Record, San Joaquin Farm Bureau News, San Joaquin Magazine, HER Life magazine, and electronic bill boards as public out-reach tools. (Attachment)

SJ County Mosquito Control prepares for early mosquito season

By San Joaquin County Mosquito and Vector Control District

How is the District going to respond to the current flood conditions?

Heavy rain storms and potential flooding can lead to mosquito development, and the potential increase in risk of mosquito-borne disease. With flooded areas and warmer weather conditions, the District is preparing for an earlier than normal mosquito season.

The District is starting surveillance earlier than normal this year, with mosquito traps and the inspection of potential mosquito sources.

The public will see our District's vehicles and technicians in areas where they're not accustomed to seeing personnel. These areas may include areas along rivers, creeks, and sloughs in rural and urban areas. From the rains and flooding, the District will be inspecting areas that may include: tire storage

facilities, telephone vaults, loading docks, truck scales, storm ponds, industrial areas, flooded farm ground, river seepage, cannery and produce bins, water under homes and other buildings, etc.

Why does this work need to be done?

This work is being done to reduce early mosquito populations and prevent mosquito-borne diseases like West Nile virus, and Western equine encephalitis. Early mosquito prevention is key to protecting public health.

What can you do?

- 1) Clear debris from drain ditches to allow water flow.
- 2) Cut small ditches to drain water off your property.
- 3) Remove debris from your property. Mosquitoes can develop in less than a tablespoon of water so look for items including tarps, tires, plastic containers, tin cans, jars, buckets, etc.
- 4) Remove any standing water from under your home and in your basement.

- 5) Repair broken pipes and sprinklers and clean rain gutters.
- 6) Dump water in items stored outside including kiddie pools, wheel barrows, bird baths and plant saucers.
- 7) Rain barrels need to be properly screened or capped to prevent mosquitoes. They also need to be leak free.
- 8) Abandon in-ground swim pools need to be stocked with mosquitofish or drained.

Where can I go to find more information?

For mosquito related information and mosquitofish, contact the District at (209) 982-4675 or (800) 300-4675, or visit our website www.sjmosquito.org

For flood information, contact the San Joaquin Office of Emergency Services at (209) 953-6200, or on their website at <https://www.sjgov.org/departments/oes/current>.

SAN JOAQUIN FARM BUREAU
"MARCH 2017"

SAN JOAQUIN COUNTY
**MOSQUITO
& VECTOR
CONTROL DISTRICT**
Protection Through Prevention



**FLIGHT
THE BITE!**

PREVENT MOSQUITOES!

Dump & Drain Standing Water

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 3/10/2017
Re: March 2017 BOT Meeting, Agenda Item 4

4. REQUEST FOR AUTHORIZATION TO AWARD THREE YEAR CONTRACT TO PERFORM AERIAL MOSQUITO LARVICIDING WORK COMMENCING APRIL 1ST, 2017 THRU DECEMBER 31ST, 2019.

The District's contract agreement with Precissi Flying Service concluded on December 31, 2016. The District agreed to retain service on a month to month basis leading up to a new contract.

Staff submitted requests for proposals (RFPs) to local aerial applicators last month. Interested aerial applicators were required to submit bids by March 5, 2017. The District sent RFPs to Alpine Helicopter Service, Lodi, CA; Haley Flying Service, Tracy, CA; Hawke Aviation, Oakdale, CA; and Precissi Flying Service, Lodi, CA.

The District received two responses, a letter from Haley Flying Service stating they would not be able to bid for the requested services, and a bid from Precissi Flying Service. The District did not receive bids from the two other applicators.

The bid (application costs) from Precissi Flying services for the new three year term was left unchanged from that of the previous contract agreement.

This item requires Board action.

(Attachment)

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 3/10/2017
Re: March 2017 BOT Meeting, Agenda Item 5

5. REVIEW / DISCUSSION / ACTION TO ACCEPT THE 2016 DISTRICT ANNUAL REPORT

Attached is a copy of the District's 2016 Annual Report. The report summarizes administrative, operational, and technical aspects of the District's mission and services.

Following review and acceptance by the BOT, staff will make the report available on the District's website and distribute electronic copies of the report to the following entities:

1. City of Escalon
2. City of Lathrop
3. City of Lodi
4. City of Manteca
5. City of Ripon
6. City of Stockton
7. City of Tracy
8. San Joaquin County Board of Supervisors
9. SJC Agricultural Commissioner
10. SJC Public Health Services
11. SJC Environmental Health Department
12. SJC Grand Jury
13. Local Legislatures

This item requires Board action.

Attachment

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi
CC: Chris Eley, Legal Counsel
Date: 3/14/2017
Re: March 2017 BOT Meeting, Agenda Item 6

6. REQUEST FOR AUTHORIZATION TO DISPOSE OF SURPLUS DISTRICT EQUIPMENT

The District has a quantity of equipment that is considered surplus and available for disposal. The property consists of outdated vehicles and vehicle parts, and other miscellaneous items.

Vehicles considered surplus and proposed to be sold are:

1. #06-43, 2006 Chevrolet 1500 4x4, Serial Number 3GCEK14X06G190531
2. #07-50, 2007 Ford F150 4x4, Serial Number 1FTRF14WX7KB92522
3. #07-51, 2007 Ford F150 4X4, Serial Number 1FTRF14W17KB92523

It is recommended that the Board authorize staff to dispose of the surplus equipment with a local auction company, and that the proceeds of the disposal be deposited in the District's General Fund.

This item requires Board action.

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 3/13/2017
Re: March 2017 BOT Meeting, Agenda Item 7

7. NOTICE OF DEVELOPMENT OF AN ELIGIBILITY LIST FOR THE POSITION OF MOSQUITO CONTROL TECHNICIAN I

Due to potential vacancy(s) in the position of MCT I, and the anticipated increase in the District's work load for flood-water response and anticipated arrival of Invasive Aedes mosquitoes during this year, staff will be developing a contingency plan to fill those vacancies per the District's civil service rules (Policy 2900; copy attached).

For potential vacancy(s) in the position of MCT I, staff will develop an eligibility list of qualified candidates following exams (written and oral), interviews, and background reviews. The list will establish those qualified to be appointed to any vacant position / or based on an immediate need by the Manager.

This item requires Board action.

Attachments

POLICY TITLE: CIVIL SERVICE REGULATIONS
POLICY NUMBER: 2900

2900.10 Authority

Pursuant to the authority granted to it under provisions of the California Health and Safety Code (Chapter 5, Article 4, Section 2270 (j)) and in order to establish an equitable and uniform procedure for dealing with personnel, and to place District employment on a merit basis for the purpose of obtaining the highest efficiency and assuring that the best qualified persons available shall be brought into the services of the District, the following Civil Service merit system is provided.

2900.11 Covered Employee and Officer Classifications

All officers and employees of the District shall be included in the merit system except the following:

- (A.) Manager.
- (B.) Assistant Manager
- (C.) Employment of a seasonal, part-time, or temporary nature. *
- (D.) Employees on probationary status. *
- (E.) Persons serving the District without compensation.
- (F.) Trustees, individually and collectively as the Board of Trustees.

*Employees in these classifications will be covered in a separate policy.

2900.20 Personnel Rules-General

All positions in the service of the District except those exempted from the merit system shall be classified according to their duties and responsibilities. All positions having substantially the same duties and responsibilities and requiring substantially the same qualifications, to which the same descriptive title can fairly be applied, and which can properly be subject to the same salary schedule shall be included in a single class.

The classification plan consists of the titles of classes approved in accordance with the foregoing procedure and the class specifications. The class specifications may be in such form as the Manager prescribes, but will include the following information:

- (A) The class title.
- (B) A brief definition or description of the scope and nature of the class.
- (C) A detailed statement of tasks specifically performed by those whose positions are allocated to the class, which lists however, shall be for illustrative purposes and shall not be regarded as inclusive or exclusive lists of tasks to be required in positions allocated to the class.
- (D) A statement of the education, experience, knowledge and skills abilities, and personal and physical characteristics required or deemed desirable in the class.
- (E) A statement, where necessary, of the particular factors or features which distinguish one class from other related classes.
- (F) A statement, where necessary, of the factors on which different grade levels may be established if necessary for purposes of salary determination.

2900.21 Preparation of Plan

The Manager shall ascertain the duties and responsibilities of all positions in the classified service and, after appropriate consultation with employees, shall recommend a classification plan to the Board of Trustees. This plan shall consist of classes of positions in the classified service defined by class specification, including title, a description of duties and responsibilities and a statement of employment standards to be required of applicants for employment in each class. The classification plan shall be so developed and maintained that all positions substantially similar with respect to duties, responsibilities, and employment standards are included within the same class, and that the same pay range or rate may be made to apply fairly under like working conditions to all positions in the same class.

2900.22 Adoption of Plan

Before the classification plan or any part thereof shall become effective, the Board of Trustees shall first approve it at a regular Board meeting. Upon the conclusion of said hearing, the Board may make such changes or modifications of the plan as it may believe desirable. Upon adoption by the Board, the classification plan shall thereafter be observed in the personnel and fiscal activities of the District. The classification plan shall be amended or revised, as occasion requires in the same manner as originally established.

2900.23 Allocation of Positions to Classes

After the Board has adopted the classification plan, each position in the classified service shall be allocated by the Manager to one of the classes established by the plan.

2900.24 Allocation of New or Additional Positions

Whenever the Manager proposes that a new or additional position be created, he shall report the significant facts to the Board of Trustees and no action shall be taken until the position or positions have been properly allocated by the Board of Trustees.

2900.25 Re-allocations

Positions, the duties of which have been changed enough to require re-allocation, shall be allocated to a more appropriate class, whether new or already created in the same manner as originally classified and allocated. Reclassification shall not be used for avoiding rules governing demotions and promotions. The Board of Trustees may initiate and conduct investigations of positions in the classified service as such inquiry becomes necessary, and to propose and adopt changes in classification when the facts are considered to warrant such action. In this connection the Board may, at any time, secure from the appointing authority, department heads, or employee's involved, new statements of the duties and responsibilities of the position or positions under consideration.

2900.26 Status of Employee whose position is Re-allocated

If an occupied position is re-allocated, the incumbent shall be promoted, demoted, transferred or granted status in the new class in accordance with these rules. Should the incumbent of a position that has been re-allocated fail to qualify for the new class, he may be continued in a position for which he has status, provided a vacancy exists, or upon request he will be placed upon a re-employment list. The Board may grant status directly as a part of general reclassification affecting the entire classified service or

upon a clear showing that, the duties of a position have gradually evolved without any purpose on the part of anyone to evade the merit principle.

2900.30 Preparation or Review of the Compensation Plan

As required, the Manager shall prepare a compensation plan or review the existing plan and show the recommended appropriate range or rate of pay for each class. In arriving at these salary ranges or rates, consideration shall be given to prevailing rates of pay for comparable work in other public and in private employment in the recruitment area including considerations of conditions of work as well as basic pay. The Board of Trustees shall upon the specific request of the Manager or the Board of Trustees review the Compensation Plan or revisions proposed by the Manager and prepare appropriate recommendation.

2900.40 Qualification Examination Announcement

Applicants for employment will be required to meet such reasonable standards of education and experience, knowledge, skills, and abilities and personal and physical characteristics as are prescribed in the class specifications and which will assure that the candidates are reasonably well qualified to perform successfully the duties of the positions in which they seek appointments

2900.41 Announcements

The Manager shall publicize examinations by appropriate means, including posting on bulletin boards of announcement which shall state the class title, salary, nature of the work to be performed, required training and experience, when and where to file applications, and other pertinent information. In addition to the general employment standards in the class specification, the Manager may establish additional requirements, which shall be included in the examination announcements and which must be met by each applicant before admission to examination or before appointment. All examinations must be announced at least fourteen calendar days before the last date for filing applications, unless for reasons of urgency this provision is waived by the Manager.

2900.42 Disqualification

The Manager may disqualify an employee, applicant or candidate, remove a name from the eligible list, or refuse to refer any person on an eligible list for employment for any of the following reasons:

- (A) Lack of any of the established preliminary requirements.
- (B) Conviction of a felony or of any criminal offense involving moral turpitude.
- (C) Evidence of immoral, infamous, or disgraceful conduct.
- (D) Dismissal for cause from public service or resignation to evade such dismissal.
- (E) The use or attempted use of influence to gain advantage during the selection process.
- (F) Any false statement of material fact concerning any stage of the selection process.
- (G) Any deception or fraud in any stage of the selection process.

2900.43 Notice of Rejection

Whenever an applicant is rejected, written notice may be given the applicant. Incomplete or deficient applications may be returned to the applicant for amendment.

2900.44 Fingerprinting

Candidates and employees may be required to be fingerprinted.

2900.45 Physical Fitness

Equal employment opportunity will be afforded to qualified disabled persons including recruitment, hiring, training, promotion, transfer, discipline, layoff, recall, and termination. The District will provide reasonable accommodation to the known physical or mental limitations of a qualified disabled employee or applicant.

2900.50 Examinations

A system of examinations is to be used to determine the extent to which candidates meet the standards and qualifications and to determine the relative qualifications of candidates to perform the duties of the positions they seek.

To qualify for examinations candidates will file a statement of qualifications upon a form prescribed by the Manager, who will inform those who have applied as to whether they are eligible to take the examination.

The Manager shall prepare or direct the preparation of such tests of knowledge, skill, ability or physical characteristics as may be required to determine the fitness of candidates, which tests may be written, oral, or in the form of practical demonstration of skill, or in any combination of these which may be most practicable.

Examinations may be given as frequently as the needs of service or the availability of qualified candidates may require or justify. The purpose of this rule is to assure that all qualified persons interested in employment may establish their qualifications and eligibility for employment and it is not the intention to limit or restrict competition in such a manner as to exclude any person possessing the necessary qualifications.

The term of eligibility of any candidate will normally be for one year. Any time after the expiration of one year the Manager may require further examination or may remove the names from the eligible list; or the Manager may require further examination within less than a year in case of a significant change in requirements for a class resulting from a change in duties or in work techniques.

2900.51 Types of Tests

As the Manager may determine, examinations may consist of any one or a combination of the following type of tests: oral performance, physical, medical or psychological evaluation of training and experience or any other forms designed to test fairly the qualifications of applicants.

(A) Written: Written tests may be used to measure knowledge, abilities, judgments, aptitudes or alertness, insofar as such traits are related to ability to perform the work in a class.

(B) Oral: Oral interviews may be used to evaluate personal fitness, training and experience, capacity and judgment. In considering personal fitness, it shall be appropriate to evaluate pertinent personality traits but the evaluation shall be done on a basis which is as objective as possible.

(C) Performance: Performance tests may be used to evaluate the physical fitness; ability, facility, speed, or accuracy with which typical tasks of the class are performed.

(D) Physical: Physical tests may be used to measure ability strength, coordination, or general physical fitness.

(E) Training and Experience: Evaluation may be made of the relevance, progression, and quality of education and experience offered by candidates, which may be done in an oral interview or by a review of written statements by candidates. Reports of superiors, former employers, and educational institutions may be considered in this process.

(F) Medical: An examination by a licensed physician may be required before or after appointment. The Manager may establish physical or medical standards for any class. Failure of a candidate or employee to achieve the minimum standard will disqualify him.

2900.52 Scheduling

The Manager shall schedule examinations as the current and anticipated needs of the service required. Scheduled examinations may be postponed or canceled or the final date for filing applications extended by the Manager by notifying all persons directly affected and posting on official bulletin boards.

2900.53 Test Administration

The Manager shall be responsible for administering and scoring tests.

(A) Assistance: As needed the Manager may appoint special examiners for any phase of the testing process. Special examiners may be paid reasonable expenses and/or a daily fee in accordance with budgetary provisions and at such rates as may be approved by the Board of Trustees.

(B) Disqualification: The Manager may disqualify any candidate who attempts to interfere with the fair, equitable, and orderly conduct of any part of the competitive examination process. Tardiness may be grounds for disqualification in the examination. Failure in one part of the examination may be grounds for failure in the entire examination.

(C) Qualifying Grades and Rating Tests: The final score of a candidate shall be based upon all tests and evaluations in the examination, according to the weights for each phase established by the Manager in advance of the examination and included as a part of the public announcement of the examination. The Manager may set minimum qualifying ratings for each phase of the examination and may provide that all competitors failing to achieve such ratings in any phase shall be disqualified from any further participation in the examination.

(D) Notification: Each candidate taking an examination shall be given prompt written notice of whether or not he qualified in the examination, his final rating and his relative position on the eligible list.

(E) Review of Test Materials: Appropriate opportunity to inspect test materials shall be granted in accordance with procedure(s) established by the Manager. A manifest error in grading or rating may be corrected by the Manager at any time or if called to the attention of the Manager within fourteen calendar days after the mailing of notices of results of an examination, shall be corrected.

Correction shall not, however, affect certification or appointment already made from the eligible list.

2900.60 Appointment and Probation

When a vacancy exists, the Manager will determine the Class Title and special qualifications necessary in filling the position. The Manager shall certify the names and addresses of appropriate numbers of the highest eligible who have demonstrated by examination that they are qualified to perform the duties, of the class and that they have the required special qualifications.

The Manager shall fill the vacancy by appointing a person from among those certified.

All persons appointed in accordance with the foregoing procedure shall serve a probationary period of not less than one year from the date of appointment. The probationary period shall be a working test through which it is finally determined by the Manager whether the employee has all the training and personal qualifications required for the successful performance of his duties.

If the Manager finds that the employee is not satisfactory at any time during the probationary period he may remove the employee by notice in writing; and the decision of the Manager in the matter shall be final.

2900.70 Provisional Appointments

When there is no qualified eligible on any appropriate eligible list, the Manager may authorize the appointment of a provisional employee providing the qualifications of such appointee meets, the minimum requirements for such position, pending the availability of a qualified candidate. Such appointments shall not exceed thirty days after an eligible list is established.

Provisional appointees are subject to removal at the will of the Manager and no time served, as a provisional appointee shall contribute towards acquiring probationary or permanent status.

2900.80 Emergency Appointments

If the Manager finds it necessary to make an appointment without regard to the provisions of these rules in order to prevent the loss or damage to health, life or property, or to prevent the stoppage of essential public functions he may make an emergency appointment forthwith provided that he shall report the appointment to the Board of Trustees as soon as the emergency condition reasonably permits and provided that no such emergency appointment continues for more than thirty working days beyond the end of the emergency condition, without permission of the Board of Trustees.

2900.90 Training

The Manager shall be responsible for developing courses of training to instruct employees in the better performance of their duties and the policies and objective hereof, in good safety practices, in supervisory methods, and to prepare those in the lower ranks for advancement into positions of higher responsibility.

2900.100 Promotion

When in the judgment of the Manager a position can best be filled by a promotion from within the ranks he may hold promotional examinations in which competition will be restricted to non-probationary full-time employees in the service who possess the necessary qualifications for the position in question.

If there is some question as to whether qualified candidates are available, the Manager may hold an open examination but with the announced provision that qualified District employees having full-time status may compete on a promotional basis and may also provide that in that event any such District employees shall be given preferential consideration for appointment ahead of outside candidates provided he attains a final score in the examination at least 15% above the minimum required for an outside candidate.

2900.120 Conduct and Performance

The Manager will establish specific regulations governing the conduct, appearance and performance of employees. These standards shall be expressed in specific terms, which can be easily understood by employees and readily applied by those in supervisory positions. Evidence of failure to meet prescribed standards of conduct, appearance, and performance may constitute cause for disciplinary action.

2900.130 Leave of Absence

Any employee required to perform a period of active military service shall be granted a leave of absence for the period of the duration of that service plus 90 days.

Each employee shall be entitled to vacation and sick leave with pay in accordance with the District's regulations or as provided by state or federal law.

The Manager may require evidence of the illness of an employee in the event of any absence, in the event of the injury of an employee in the course of his work, any accumulated sick leave to his credit may be applied to supplement his allowances under the current workers compensation plan to a point equivalent of full pay.

Any employee having full-time status may be granted a leave of absence for a period not to exceed one year on the recommendation of the Manager with the approval of the Board of Trustees for the purpose of improving his training for higher position or in the case of extended illness for which sick leave with pay is not available or in the event of urgent personal affairs requiring the full attention of the employee. This privilege of leave of absence without pay is not intended, however, to protect the interests of an employee while engaged in other employment outside of the service of the District.

The granting of a leave of absence to an employee guarantees the right of his return any time during the leave or at its expiration and any person appointed to fill the position during the leave of absence holds it subject to the prior rights of the employee on leave. The employee failing to return upon the expiration of the leave shall be regarded as having automatically resigned.

2900.140 Reinstatement

Any employee who has had full-time status may be re-instated to his former position or one of comparable class having substantially the same salary range if he resigned in good standing and within a period of one year from the date of his resignation if there is a vacancy and his reinstatement is recommended by the Manager and approved by the Board of Trustees.

An employee on leave of absence may be re-instated during the leave or at its expiration.

2900.150 Reduction of Staff

When it is necessary to reduce staff for lack of work or lack of funds or in the interests of economy, the Manager, after consulting with the Board of Trustees will determine the classes in

which the reduction is to be made and the number of positions to be eliminated. The Manager will then designate the persons to be laid off according to the following method:

(A) All persons holding positions in the class of provisional, temporary, seasonal, probationary and part-time appointments shall first be laid off.

(B) Among full-time employees, those having the lowest relative standing in the most current June/July evaluation of service shall be laid off up to the number necessary. Provided that in the event that there are more than one with the same evaluation they shall then be arranged in order of their relative total seniority in the service of the District.

The Board of Trustee's Executive Committee and the Manager will review the appropriate performance evaluation for employees in classes or categories considered for reduction of staff.

(C) The names of full-time employees laid off under this procedure, arranged in the order of their relative service evaluation and seniority as outlined above shall constitute a re-employment list and all persons on such re-employment lists for a given class shall be given the opportunity of employment before any other person is considered for employment in that class.

Employees may seek further review of any proposed reduction of staff through the grievance procedure.

2900.160 Separations From Service

Any employee desiring to leave the District's service may do so by filing his resignation in writing with the Manager two weeks prior to the effective date of his resignation. A resignation of an employee filed in order to evade dismissal from the service shall be so marked and such an employee shall not be eligible for re-instatement unless the circumstances of his separation shall have been thoroughly investigated or reviewed by the Manager and the Board of Trustees in the same manner as in the case of a dismissal and the Board shall have recommended such re-instatement.

Employees may be dismissed under the procedure provided herein.

Employees may be laid off for lack of work, lack of funds or in the interests of economy under the procedure outlined in 2900.150.

2900.170 Salary Continuation for Qualified Workers Compensation Claims

In the case of qualified on-the-job injuries that result in an employee becoming incapable of performing regular or limited duties, the District will provide the following schedule of salary continuation benefits:

(A.) From zero (0) through five (5) years of full-time service an eligible employee will receive up to 30 days salary continuation without charge to accumulated sick leave.

(B.) From six (6) years through ten (10) years of full-time service, an eligible employee will receive up to 60 days salary continuation without charge to accumulated sick leave.

(C.) For eleven (11) or more years of full-time service an eligible employee will receive up to 90 days salary continuation without charge to accumulated sick leave.

Time will be computed per regulations and procedures of the current Workers Compensation plan or program.

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 3/15/2017
Re: March 2017 BOT Meeting, Agenda Item 8

8. RESOLUTION (DRAFT) OF THE BOARD OF TRUSTEES OF THE SAN JOAQUIN COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT (DISTRICT) DESIGNATING THE MANAGER AND ASSISTANT MANAGER AS AUTHORIZED AGENT(S) TO ENGAGE WITH THE FEDERAL EMERGENCY MANAGEMENT AGENCY AND THE CALIFORNIA EMERGENCY MANAGEMENT AGENCY REGARDING GRANTS APPLIED FOR BY THE DISTRICT

On March 7, 2017, I received word from San Joaquin County OES that Governor Brown included San Joaquin County in his proclamation of a State of Emergency for FEMA for their consideration. In doing so, the District may qualify for funding to conduct mosquito control efforts along designated areas most effected by the recent storms and related flooding.

The San Joaquin River corridor's levee system, and associated tributaries, are strained, and we are responding to river seepage conditions that begin south of Manteca and continue north and west throughout the entire San Joaquin County Delta ecosystem. With the warmer weather conditions, more releases are anticipated, which causes high water levels and increases seepage conditions.

The Mokelumne River banks have disappeared, and parts of the river now consume hundreds of acres of grape vineyards, row crop land, pastures, and recreational areas that affect areas from Hwy 88 to the east to the town of Thornton to the west. The last report from East Bay MUD indicated the releases from Camanche will continue for 90 days. There is speculation, based on the Sierra snow-pack, it could very well extend through the month of June.

At the time of this report, the District larvicided approximately 3,500 acres by air alone, not including ground based spray applications.

As I stated to the Board last month, there is a chance the District may exceed budgeted amounts in two categories of the District's 2016/17 expenditure budget which would include Account #6221002 – Contract Aircraft and Account #6252000 – Ag Chemicals.

Attached is a Cal EMA 130 form (District Resolution 16/17-8) that designates the Manager or Assistant Manager as authorized agents to engage with FEMA and Cal EMA regarding grants applied for by the District.

This item requires Board Action.

Attachments

RESOLUTION 16/17-8
DESIGNATION OF APPLICANT'S AGENT RESOLUTION
FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE Board of Trustees OF THE San Joaquin County Mosquito and Vector Control District
(Governing Body) (Name of Applicant)

THAT Manager, OR
(Title of Authorized Agent)

Assistant Manager, OR
(Title of Authorized Agent)

(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the San Joaquin County Mosquito and Vector Control District, a public entity
(Name of Applicant)

established under the laws of the State of California, this application and to file it with the California Emergency Management Agency for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the San Joaquin County Mosquito and Vector Control District, a public entity established under the laws of the State of California,
(Name of Applicant)

hereby authorizes its agent(s) to provide to the California Emergency Management Agency for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

☒ This is a universal resolution and is effective for all open and futures disasters up to three (3) years following the date of approval below.

☐ This is a disaster specific resolution and is effective for only disaster number(s) _____

Passed and approved this 21st day of March, 2017

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

CERTIFICATION

I, Greg Selna, duly appointed and Board Secretary of
(Name) (Title)

San Joaquin County Mosquito and Vector Control District, do hereby certify that the above is a true and correct copy of a
(Name of Applicant)

Resolution passed and approved by the Board of Trustees of the San Joaquin County Mosquito and Vector Control District
(Governing Body) (Name of Applicant)

on the 21st day of March, 2017.

(Signature)

(Title)

Cal EMA Form 130
Instructions

A new Designation of Applicant's Agent Resolution for Non-State Agencies is required if the previously submitted document is older than three (3) years from the last date of approval.

When completing the Cal EMA Form 130, Applicants should fill in the blanks on page 1. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the individual or group responsible for appointing and approving the Authorized Agents. Examples include: Board of Directors, City Council, Board of Supervisors, etc.

Name of Applicant: This is the official name of the non-profit, agency, city, or county that has applied for the grant. Examples include: Sacramento Public Water Works; City of Sacramento; or Sacramento County.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the California Emergency Management Agency regarding grants applied for by the Applicant. There are two ways of completing this section:

1. **Titles Only:** If the Governing Body so chooses, the titles of the Authorized Agents should be entered here, not their names. This allows the document to remain valid if an Authorized Agent leaves the position and is replaced by another individual. If "Titles Only" is the chosen method, this document must be accompanied by a cover letter naming the Authorized Agents by name and title. This cover letter can be completed by any authorized person within the agency (e.g.; City Clerk, the Authorized Agent, Secretary to the Director) and does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names and titles of the Authorized Agents should be listed. A new Cal EMA Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document or their title changes.

Governing Body Representative: These are the names and titles of the approving board members. Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles cannot be one of the designated Authorized Agents.

Certification Section:

Name and Title: This is the individual that was in attendance and recorded the Resolution creation and approval. Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person cannot be one of the designated Authorized Agents to eliminate "Self Certification."



Cal EMA
CALIFORNIA EMERGENCY
MANAGEMENT AGENCY

For Internal Use Only

Cal EMA Application #: _____
Disaster No #: _____
DUNS #: _____

PROJECT APPLICATION
CALIFORNIA DISASTER ASSISTANCE ACT PROGRAM

1. APPLICANT'S NAME AND ADDRESS

APPLICANT: SAN JOAQUIN CO MUCD
ADDRESS: 7759 S. AIRPORT WAY
CITY & ZIP: STOCKTON, CA 95206
PHONE: 209-982-4675

2. APPLICANT'S AUTHORIZED AGENT
(Attach Resolution of Designation unless an accurate "universal" resolution is on file.)

NAME: EDDIE LUCCHESI
TITLE: MANAGER
ADDRESS: 7759 S AIRPORT WAY
CITY & ZIP: STOCKTON, CA 95206
PHONE: 209-982-4675
FACSIMILE: 209-982-0120
E-MAIL: ELUCCHESI@SJMSDFD.ORG

3. PROJECT SUMMARY – Attach a List of Projects as defined in Title 19 of the California Code of Regulations, Section 2970(a)(4).

ASSURANCES AND AGREEMENTS

- A. The applicant certifies (to the best of his knowledge and belief) the disaster relief work herein described for which state financial assistance is requested, is eligible in accordance with the criteria contained in the Disaster Assistance Act (Government Code, Section 8680 et seq).
- B. The applicant is the legal entity responsible under law for the performance of the work detailed and accepts such responsibility.
- C. The applicant certifies that the disaster relief work herein described for which state assistance is requested hereunder, does not or will not duplicate benefits received for the same loss from another source.
- D. The applicant certifies that they have undertaken to recover maximum federal participation in funding street and highway project and public facility projects.
- E. The applicant certifies that all information given herein is to the best of its knowledge and belief, true and correct.
- F. The applicant agrees to (1) provide without cost to the state all lands, easements, and rights-of-way necessary for accomplishment of the approved work and
- (2) The applicant agrees to hold and save the State of California, its officers, agents and employees free from damages due to the approved work.
- G. (1) The applicant agrees to comply with Section 3700 of the Labor Code, which requires every employee to be insured against liability for Workmen's Compensation, or to undertake self insurance in accordance with provisions of the code; and will comply with such provisions before commencing the performance of the work.
- (2) The applicant agrees to comply with the Fair Practices Act in connection with the performance of work under this agreement wherein it agrees it will not willfully discriminate against any employee or applicant for employment because of race, color, religion, ancestry, sex, age or national origin; and it agrees to take affirmative action to insure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, ancestry, sex, age or national origin, and hereby gives assurance that it will immediately take any measures necessary to effectuate this agreement.

March 14, 2017

PROJECT SUMMARY

MOSQUITO CONTROL ACTIVITIES LOCATED ALONG THE FLOOD WATERS OF THE SAN JOAQUIN RIVER AND ASSOCIATED TRIBUTARIES.

Due the storms and related water releases from Lake Don Pedro and Friant Dam, there is significant seepage water throughout the levee system along the San Joaquin River and associated tributaries. These seepage sites (flooded farm land and commercial property) are perfect breeding habitat for two important mosquito-borne vectors *Culex tarsalis* and *Culex pipien* mosquitoes. The two species are competent vectors of West Nile virus which is endemic in our County.

The Mokelumne River, is also included as in need of mosquito control activity due to the releases from Lake Camanche, currently at 5,000 cfs, and expected to continue through at least May of 2017. The flooded conditions that include farm land such as vineyards, row crops, and pastures will remain flooded and will be suitable breeding grounds for these same species of mosquitoes.

The District has already made aerial applications to approximately 3,500 acres to control the mosquito larvae discovered in these areas. The cost associated with these unforeseen conditions will strain the District's budget in the categories budgeted for traditional annual work. It is anticipated on going treatments will be necessary in order to prevent the spread of West Nile virus to the residents of San Joaquin County.

The District can provide additional supportive data per your request.

Eddie Lucchesi

Manager

PROJECT APPLICATION
CALIFORNIA DISASTER ASSISTANCE ACT PROGRAM

(3) If any real property or structure thereon is provided or improved with the aid of the state financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of such property, any transferee for the period during which the provision of similar services of benefits. If any personal property is so provided, this assurance shall obligate the applicant for the period during which it retains ownership or possession of the property. In all other cases, this assurance shall obligate the applicant for the period during which the state financial assistance is extended to it by the agency.

(4) This assurance is given in consideration of, and for the purpose of obtaining any and all state grants, loans, reimbursement, advances, contracts, property, discount, or other state financial assistance extended after the date hereon to the applicant. The applicant recognizes and agrees that such state financial assistance will be extended in reliance on the representations and agreements made in this assurance and that the state shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the applicant, its successors, transferees and assignees, and a person or persons whose signatures appear on this form, or is authorized to sign this assurance on behalf of the applicant.

- II. The applicant certifies that all financial assistance received under this application will be, or has been, expended in accordance with applicable laws and regulations. The applicant certifies that any work performed by a state agency at their request shall be agreed upon in writing and be subject to the State Contract Act. The applicant certifies that the work performed, or to be performed, is in accordance with the state and local laws governing the performance of such work.
- I. The applicant certifies compliance with Standardized Emergency Management System (SEMS) requirements as stated in the California Emergency Services Act, Government Code, Chapter 7 of Division 1 of Title 2, Section 8607.1(e) and CCR Title 19, Sections 2445, 2446, 2447 and 2448.
- J. The applicant certifies that on contracts involving expenditures in excess of \$25,000, it obtained from the contractor a payment bond in accordance with Sections 3247 through 3252 of the Civil Code.
- K. **BY ACCEPTING THESE FUNDS, THE APPLICANT IS NOT FORFEITING ANY RIGHTS WHATSOEVER, INCLUDING THE RIGHT TO A FAIR HEARING.**

4. SIGNATURE OF APPLICANT'S AUTHORIZED AGENT

"I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized by the above named subgrantee to enter into this agreement for and on behalf of the said subgrantee, and by my signature do bind the subgrantee to the terms thereof."

SIGNATURE: Eddie Jenkins
TITLE: MANAGER

DATE: 3/14/17

5. Cal EMA APPROVAL

SIGNATURE: _____

DATE APPROVED: _____

TITLE: _____

DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY
REQUEST FOR PUBLIC ASSISTANCE

OMB No. 1660-0017
Expires October 31, 2008

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this form is estimated to average 10 minutes. Burden means the time, effort and financial resources expended by persons to generate, maintain, disclose, or to provide information to us. You may send comments regarding the burden estimate or any aspect of the collection, including suggestions for reducing the burden to: Information Collections Management, U.S. Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472, Paperwork Reduction Project (OMB Control Number 1660-0017). You are not required to respond to this collection of information unless a valid OMB number appears in the upper right corner of this form. **NOTE: Do not send your completed questionnaire to this address.**

APPLICANT (Political subdivision or eligible applicant.)

San Joaquin County Mosquito and Vector Control District

DATE SUBMITTED

3/14/2017

COUNTY (Location of Damages. If located in multiple counties, please indicate.)

San Joaquin County

APPLICANT PHYSICAL LOCATION

STREET ADDRESS

7759 S Airport Way

CITY

Stockton

COUNTY

San Joaquin County

STATE

CA

ZIP CODE

95206

MAILING ADDRESS (If different from Physical Location)

STREET ADDRESS

POST OFFICE BOX

CITY

STATE

ZIP CODE

Primary Contact/Applicant's Authorized Agent

NAME

EDDIE LUCCHESI

TITLE

MANAGER

BUSINESS PHONE

209-982-4675

FAX NUMBER

209-982-0120

HOME PHONE (Optional)

CELL PHONE

209-915-2125

E-MAIL ADDRESS

Elucchesi@sjmosquito.org

PAGER & PIN NUMBER

Alternate Contact

NAME

TITLE

BUSINESS PHONE

FAX NUMBER

HOME PHONE (Optional)

CELL PHONE

E-MAIL ADDRESS

PAGER & PIN NUMBER

Did you participate in the Federal/State Preliminary Damage Assessment (PDA)? ☐ Yes ☒ No

Private Non-Profit Organization?



Yes



No

If yes, which of the facilities identified below best describe your organization? Mosquito and Vector Control District

Title 44 CFR, part 206.221(e) defines an eligible private non-profit facility as: "... any private non-profit educational, utility, emergency, medical or custodial care facility, including a facility for the aged or disabled, and other facility providing essential governmental type services to the general public, and such facilities on Indian reservations." "Other essential governmental service facility means museums, zoos, community centers, libraries homeless shelters, senior citizen centers, rehabilitation facilities, shelter workshops and facilities which provide health and safety services of a governmental nature. All such facilities must be open to the general public."

Private Non-Profit Organizations must attach copies of their Tax Exemption Certificate and Organization Charter or By-Laws. If your organization is a school or educational facility, please attach information on accreditation or certification.

Official Use Only: FEMA-____-DR-____-____ FIPS# _____

Date Received:

Executive Department

State of California

PROCLAMATION OF A STATE OF EMERGENCY

WHEREAS beginning on February 1, 2017 an atmospheric river storm system swept across California, bringing high winds and substantial precipitation severely impacting counties throughout the State; and

WHEREAS due to extreme conditions throughout the state, this storm system caused dangerous flash flooding, erosion, and substantial mud and debris flows; and

WHEREAS this storm system caused significant damage to roads and highways throughout the State; and

WHEREAS the counties throughout the state have been experiencing repeated storms and as a result have not had time to mitigate the cascading impacts of the storms; and

WHEREAS state and local officials are still assessing the full scope of the damage caused by this storm system, with preliminary estimates totaling tens of millions of dollars; and

WHEREAS the circumstances of the storm damage, by reason of their magnitude, are or are likely to be beyond the control of the services, personnel, equipment and facilities of any single local government and require the combined forces of a mutual aid region or regions to combat; and

WHEREAS under the provisions of section 8558(b) of the Government Code, I find that conditions of extreme peril to the safety of persons and property exist due to the storm damage.

NOW, THEREFORE, I, EDMUND G. BROWN JR., Governor of the State of California, in accordance with the authority vested in me by the state Constitution and statutes, including the California Emergency Services Act, and in particular, section 8625 of the Government Code, **HEREBY PROCLAIM A STATE OF EMERGENCY** to exist for Alameda, Alpine, Amador, Butte, Calaveras, Colusa, Del Norte, El Dorado, Fresno, Glenn, Humboldt, Kern, Kings, Lake, Lassen, Los Angeles, Marin, Mariposa, Mendocino, Merced, Modoc, Monterey, Napa, Nevada, Placer, Plumas, Sacramento, San Benito, San Bernardino, San Diego, San Joaquin, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara, Santa Cruz, Shasta, Sierra, Siskiyou, Sonoma, Stanislaus, Sutter, Tehama, Trinity, Tuolumne, Ventura, Yolo, and Yuba Counties.

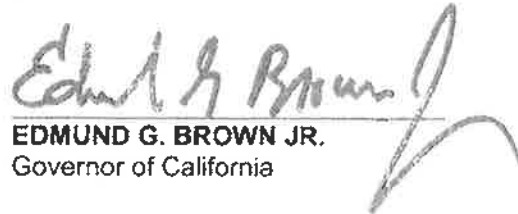
IT IS HEREBY ORDERED THAT:

1. The California Department of Transportation shall formally request immediate assistance through the Federal Highway Administration's Emergency Relief Program, Title 23, United States Code section 125, for the counties listed above, as appropriate, in order to obtain federal assistance for highway repairs or reconstruction.
2. The Office of Emergency Services shall provide assistance under the authority of the California Disaster Assistance Act, California Government Code section 8680 et seq. and California Code of Regulations, Title 19, section 2900 et seq. where appropriate and based upon eligible damage assessments.

3. All agencies of the state government utilize and employ state personnel, equipment, and facilities for the performance of any and all activities related to this state of emergency consistent with the direction of my Office of Emergency Services and the State Emergency Plan.

I FURTHER DIRECT that as soon as hereafter possible, this proclamation be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this proclamation.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 7th day of March 2017.


EDMUND G. BROWN JR.
Governor of California

ATTEST:

ALEX PADILLA
Secretary of State