

# **SAN JOAQUIN COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**

7759 SOUTH AIRPORT WAY, STOCKTON, CA 95206

Telephone: (209) 982-4675 Fax: (209) 982-0120

Website: [www.simosquito.org](http://www.simosquito.org) Email: [district@simosquito.org](mailto:district@simosquito.org)

## **BOARD OF TRUSTEES MEETING**

### **AGENDA**

**Tuesday, October 21, 2014**

**1:00 P.M.**

All proceedings before the Board of Trustees are conducted in English. The District does not furnish interpreters and, if one is needed, it shall be the responsibility of the person needing one. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meetings of the District, please contact the Manager at (209) 982-4675 at least 48 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility.

**1. CALL TO ORDER; ROLL CALL**

- 2. PUBLIC COMMENT PERIOD** – This time is reserved for members of the public to address the Board of Trustees relative to matters within the jurisdiction of the San Joaquin County Mosquito & Vector Control District. No action may be taken on non-agenda items unless authorized by law. Speakers should hold comments on items listed as a Public Hearing until the Hearing is opened. Comments will be limited to five minutes per person.

**3. CONSENT CALENDER**

- a. Draft Minutes of the September 16, 2014 regular meeting of the Board of Trustees
- b. Expenditure and financial reports for September 2014
- c. District activities report for September 2014
- d. Public Information & Outreach report for September 2014
- e. Manager's report
- f. Correspondence

- 4. REQUEST FOR AUTHORIZATION TO SEEK BIDS FOR THE PURCHASE OF THREE (3), ½ TON 4X4 PICK-UP TRUCKS AND ONE (1) ½ TON TWO-WHEEL DRIVE PICK-UP TRUCK**

**5. MANAGER PERFORMANCE EVALUATION AND COMPENSATION REVIEW**

**6. SURPLUS DISTRICT PROPERTY, 200 N. BECKMAN RD. - LODI**

Review/Discussion of staff report as it pertains to sale of property. Board will consider selection of commercial real estate firm.

**7. CLOSED SESSION (PURSUANT TO CGC§ 54956.8)**

Conference with Real Property Negotiators (§54956.8)

Property: 200 N. Beckman Road, Lodi, CA 95240

Agency Negotiator: District Legal Counsel Chris Eley, District Manager Eddie Lucchesi

Under Negotiation: Instruction to negotiators will concern price and terms of payment

### **REPORT OF CLOSED SESSION**

**8. COMMENTS FROM TRUSTEES AND STAFF ON NON-AGENDA ITEMS**

**9. OTHER BUSINESS; ANNOUNCEMENT OF FUTURE BOARD AND COMMITTEE MEETINGS**

- The next regular meeting of the Board of Trustees will be 1:00 p.m. Tuesday, November 18, 2014

**10. ADJOURN**

# Board Meeting Information

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 10/16/2014  
**Re:** October 2014 BOT Meeting, Agenda Item 3

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### **3. CONSENT CALENDER**

- a. **Draft minutes of the September, 2014 regular meeting of the Board of Trustees**
- b. **Expenditure and Financial reports for September, 2014**
- c. **District activities report for September 2014**
- d. **Public Information and Outreach report for September 2014**
- e. **Manager's report**
- f. **Correspondence**

The Consent Calendar consists of items that require approval or acceptance but are self-explanatory and generally require no discussion. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar and discussed separately.

If there are no items that the Board would like to discuss separately, it is recommended that the Board of Trustees approve the Consent Calendar as presented.

Attachments

**SAN JOAQUIN COUNTY MOSQUITO & VECTOR CONTROL DISTRICT  
7759 SOUTH AIRPORT WAY, STOCKTON, CALIFORNIA 95206**

**MINUTES OF THE BOARD OF TRUSTEES MEETING**

**September 16, 2014**

**1. Call to Order**

The regular meeting of the Board of Trustees of the San Joaquin County Mosquito and Vector Control District was held Tuesday, September 16, 2014, at the District's Stockton office. President Marc Warmerdam called the meeting to order at 1:04 p.m.

**Trustees Present:**

Frances Groen  
Greg O'Leary  
Gary Lambdin  
Jack Fiori  
Marc Warmerdam  
Joy Meeker  
Mike Manna

**Staff Members Present:**

Eddie Lucchesi, Manager  
John Fritz, Asst. Manager  
Emily Nicholas, Administrative Assistant  
Jamie Newcomb, Secretary  
Shaoming Huang, Entomologist

**Legal Advisor:** Absent

**Other:** Jack Snyder, retired Trustee

**Trustees Absent:** Chet Miller, Omar Khweiss, Jay Colombini

- Following the call to order and roll call, Manager Lucchesi recognized Jack Snyder for his years of service on the Board of Trustees and presented him with a plaque.

**1. Public Comment Period**

- No comments

**2. Consent Calendar**

- Minutes of the August 19, 2014 regular meeting of the Board of Trustees**
- Expenditure and Financial Reports for August 2014.**
- District activities report for August 2014.**
- Public Information & Outreach report for August 2014.**
- Manager's report**
- Correspondence**

Administrative Assistant Emily Nicholas presented information on CalPERS Retiree Benefit Trust and answered questions from the Trustees. Following review and discussion of the Consent Calendar, it was moved by Trustee Fiori, seconded by Trustee Meeker, to approve the Consent Calendar as presented; the motion was unanimously approved.

**3. STATUS REPORT RE: WEST NILE VIRUS SURVEILLANCE AND CONTROL**

- Status of West Nile virus surveillance within San Joaquin County for 2014
- Status of adult mosquito control operations in response to WNV for August 2014
- Status of National and Statewide West Nile virus surveillance for 2014

District Entomologist Shaoming Huang Ph.D, reported on WNV activity detected in wild birds, mosquito collections, and human cases thus far in 2014. He provided a comparison to WNV activity during the same time period in 2013. He informed the Board that the surveillance data indicates the WNV mosquito infection rate exceeded that of 2013; however, there are less human cases then last year. Additional information included current Statewide WNV activity. Assistant manager Fritz reported on the field activities in response to WNV, including recent aerial adulticide treatments.

**4. 2014 Biennial Notice of Conflict-of-Interest code.**

Manager Lucchesi reported that the District had received notice from the SJC Registrar of Voters Office of the need to review and update the District's Conflict of Interest policy. Manager Lucchesi stated he had reviewed the policy and consulted with Legal Counsel Eley to provide further review and comment re: the District's policy. He added the District amended the policy in 2010, and that Legal Counsel Eley reported that he had reviewed the current policy and related requirements from the FPPC, and recommended that the District make no changes this year to the current policy. Following review and discussion, it was moved by Trustee Fiori, seconded by Trustee Lambdin, to stay with the District's current Conflict of Interest policy; the motion was unanimously approved.

**5. Surplus District Property, 200 N. Beckman Rd.-Lodi (APN 049-050-31).**

Review/Discussion of staff reports as it pertains to sale of property. Board will consider action plan relative to the report.

- Manager Lucchesi presented and reviewed the Phase I ESA report completed by Neil O. Anderson and Associates. Manager Lucchesi stated the recent ESA concurred with the prior ESA report conducted by Kleinfelder Engineering in 2004.
- Manager Lucchesi announced the next step is to review the qualifications and selection of a commercial real estate firm to sell the surplus property. Trustee O'Leary recused himself from the discussion, left the conference room and asked he be notified when the agenda item was concluded. Following Trustee O'Leary's departure, Manager Lucchesi discussed the qualifications and proposed listing agreements and fee arrangements of Lee & Associates, Colliers International, and SB Richard Ellis. President Warmerdam asked the Trustees if there should be consideration to include the full Board on this decision, referencing the absence of three Trustees. Following discussion, it was moved by Trustee Groen, seconded by Trustee Meeker that the Board post-poner decision until the next meeting, when it is anticipated absent Trustees will be present; the motion was unanimously approved.

**6. CLOSED SESSION (Pursuant to CGC§ 54959 and § 574957)**

- A. Conference with Real Property Negotiators (§54956.8)  
Property: **200 N. Beckman Road, Lodi CA 95240**  
Agency Negotiator: **District Legal Counsel Chris Eley, District Manager Eddie Lucchesi**  
Under Negotiation: **Instruction to negotiators will concern price and terms of payment**
- B. Public Employee Performance Evaluation (§54957)  
Title: Manager

Prior to convening to closed session, President Warmerdam announced the reason for the closed session. The Board convened to closed session at 2:40 p.m. and reconvened to open session at 2:52 p.m.

## REPORT OF CLOSED SESSION

President Warmerdam reported for 7A there was discussion only but no action was taken.

For 7B President Warmerdam reported the Board discussed the performance evaluation of the Manager from July 2013 thru June 2014 and to set a salary for the next year based on that performance evaluation. Mr. Warmerdam stated the Board concluded Manager Lucchesi has done a great job in his position and directed the matter of the Manager's salary to be placed on the agenda for the October Board meeting. This open session agenda item will adopt a salary for the Manager pursuant to the contract with the Manager adopted July 2012.

### **7. Comments from Trustees on non-agenda items.**

No comments

### **8. Other Business; Announcement of Future Board and Committee Meetings**

- Manager Lucchesi announced the next regular meeting of the Board of Trustees will be 1:00 p.m. Tuesday, October 21, 2014.
- Trustee Manna stated he would not be able to attend the October Board meeting due to a prior commitment
- Manager Lucchesi informed the Board that AB 1234 Ethics Training will be conducted by Legal Counsel Eley on October 21, 2014 prior to the BOT meeting
- Manager Lucchesi reminded the board we would need confirmation on the members going to the MVCAC and AMCA at the next meeting.

### **9. Adjournment**

There being no further business, it was moved by Trustee Manna, seconded by Trustee O'Leary, to adjourn the meeting at 3:03 p.m.; the motion passed unanimously.

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**MS. JOY MEEKER, SECRETARY**

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**MR. EDDIE LUCCHESI, MANAGER**

San Joaquin County Mosquito & Vector Control District  
**FUND BALANCE REPORT**  
 Sept. 2014

	SJC-55401 GEN FUND	SJC-55402 BEN ASSESSMENTS	SJC-55411 CONTINGENT	SJC-55412 GEN RESERVE	ALL FUNDS TOTAL
<b>DISTRICT OPERATIONS</b>					
REVENUES	46,356.51	-	-	-	-
TRANSFER IN	-	-	-	-	-
<b>NET REVENUES</b>	<b>\$ 46,356.51</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
EXPENSES	514,515.88	-	-	-	-
TRANSFER OUT	273,000.00	349,000.00	-	-	-
<b>NET EXPENSES</b>	<b>\$ 787,515.88</b>	<b>\$ 349,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>NET CHANGE</b>	<b>\$ (741,159.37)</b>	<b>\$ (349,000.00)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (1,090,159.37)</b>
<b>REVENUES:</b>					
PROPERTY TAX	-	-	-	-	-
ST-HOMEOWNER PROP TAX	-	-	-	-	-
INTEREST INCOME	0.91	-	-	-	-
REDEV RESIDU DISTRI	-	-	-	-	-
SPECIAL ASSESSMENTS CURR	-	-	-	-	-
MISC. REVENUES	6,969.20	-	-	-	-
**MEDICAL REIMBURSEMENT	39,386.40	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 46,356.51</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 46,356.51</b>
<hr/>					
<b>BEGINNING BALANCE, On deposit w Auditor's, 08/31/14</b>	<b>4,976,486.48</b>	<b>349,449.09</b>	<b>1,132,684.00</b>	<b>2,050,000.00</b>	
<b>ENDING BALANCE, On deposit w Auditor's, 09/30/14</b>	<b>4,280,472.91</b>	<b>449.09</b>	<b>1,132,684.00</b>	<b>2,050,000.00</b>	
<b>DEPOSIT IN TRANSIT</b>					
REVOLVING FUND BALANCE, 09/30/14	372,032.85	-	-	-	-
CALCRD PAYABLE	(31,109.81)	-	-	-	-
<b>ADJUSTED ENDING BALANCE, 09/30/14</b>	<b>\$ 4,621,395.95</b>	<b>\$ 449.09</b>	<b>\$ 1,132,684.00</b>	<b>\$ 2,050,000.00</b>	<b>\$ 7,804,529.04</b>
<b>ENDING FUND BALANCE, 09/30/13</b>	<b>\$ 4,273,208.47</b>	<b>\$ 4,122.72</b>	<b>\$ 1,075,260.00</b>	<b>\$ 2,111,595.00</b>	<b>\$ 7,464,186.19</b>

San Joaquin County Mosquito & Vector Control District  
 Budget and Actual Comparison, Revenues

July through September 2014

	<u>Jul - Sept 14</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Revenues</b>				
MISC. REVENUES	145,561.33	628,016.00	(482,454.67)	23.18%
PROPERTY TAX	4,533.29	3,866,735.00	(3,862,201.71)	0.12%
INTEREST INCOME	6,533.61	22,205.00	(15,671.39)	29.42%
AID FRM OTHER GOVT AGENCIES	-	58,140.00	(58,140.00)	0.0%
CHARGES FOR SERVICES	87.07	2,935,210.00	(2,935,122.93)	0.0%
<b>TOTAL REVENUES</b>	<u>156,715.30</u>	<u>7,510,306.00</u>	<u>(7,353,590.70)</u>	<u>2.09%</u>



**San Joaquin County Mosquito & Vector Control District  
Budget and Actual Comparison, Expenses  
July through September 2014**

	<u>Sep 14</u>	<u>Jul - Sep 14</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Expense</b>					
Expense					
EE SALARIES & WAGES	177,818.75	632,037.46	2,417,054.00	(1,785,016.54)	26.15%
EMPLOYEE BENEFITS	159,686.25	580,662.36	2,286,930.00	(1,706,267.64)	25.39%
GEN SRVS&SUPPLIES	172,108.59	1,020,589.03	2,626,145.00	(1,605,555.97)	38.86%
<b>Total Expense</b>	<b>509,613.59</b>	<b>2,233,288.85</b>	<b>7,330,129.00</b>	<b>(5,096,840.15)</b>	<b>30.47%</b>
<b>Other Expense</b>					
OTHER CHARGES	-	37,756.00	41,600.00	(3,844.00)	90.76%
CAPITAL EXPENSE	4,902.29	8,237.30	179,500.00	(171,262.70)	4.59%
<b>Total Other Expense</b>	<b>4,902.29</b>	<b>45,993.30</b>	<b>221,100.00</b>	<b>(175,106.70)</b>	<b>20.8%</b>
<b>TOTALS</b>	<b>514,515.88</b>	<b>2,279,282.15</b>	<b>7,551,229.00</b>	<b>(5,271,946.85)</b>	<b>30.18%</b>

### Expenses by Vendor Summary

September 2014

	<u>Sep 14</u>
ACE Hardware	36.16
ACS All City Safety	296.69
Adapco - Fennimore Chemicals	75,138.73
Airgas	148.42
Amazon Marketplace	165.59
AT&T	1,174.50
Auto Industrial Paint Co.	13.17
Bay Alarm	860.04
Big 5 Sporting Goods	70.19
Big Valley Ford	29.00
BioQuip	29.50
Buttes/Center State Pipe Supply	142.56
CA Dept of Public Health	100.00
California Welding Supply Co.	45.39
CalPERS	54,257.09
Capital Rubber Co., Ltd.	307.14
CarQuest	27.24
Central Valley Hardware Co.	215.56
Central Valley Motor-Napa Auto Parts	29.45
Charlie's Day & Nite Inc	312.31
Chase Chevrolet Co.	530.80
Chevron and Texaco Card Services	4,174.66
City of Lodi	385.12
City of Stockton	293.43
Clarke Mosquito Control	3,798.92
Clutch & Brake Xchange Inc.	98.61
Complete Welders Supply	1,478.04
Covey Auto Express, Inc.(dba Pacific Tow)	150.00
Creative Outdoor Environments, Inc.	600.00
Curtis Dyna Fog Ltd (Aire Mate)	1,518.28
Delta Cable & Supply, Inc.	163.61
Delta Dental	5,296.15
Delta Industrial Solutions	55.08
Delta Sound & Telephone	180.00
Donlee Pump Company	1,634.59
Eley, Christopher K	3,894.00
Farmers Feed Co., Inc	3.98
FedEx	78.09
French Camp McKinley Fire Protection Dist	74.00
G&K Services	1,083.52
Grainger	39.05
H.D. Hudson Manufacturing Company	457.54
Helena Chemical Company	9,255.38
Hewlett-Packard Financial Services Co.	259.58
Imperial Building Maintenance	342.85
Integrated DNA Technologies, Inc.	138.96
J. Milano Co., Inc.	29.06
Keith's Trophy Supply, Inc.	74.82
Life Technologies Corp (Invitrogen)	2,786.93
London Fog, Inc.	216.18
Lowe's	64.45
Lucas Business Systems	151.03
Mayaco, Marketing&Internet	175.00
Modesto PC, First Service Tech	120.00
Nationalwide Retirement Solutions	20.00
Neil O Anderson & Associates	4,700.00
Office Depot	326.31
Pacific Gas&Electric Co.	3,253.88

Expenses by Vendor Summary

September 2014

	<u>Sep 14</u>
Precissi Flying Service	68,660.00
Raley's	19.46
Rancho San Miguel	3.18
Sacramento-Yolo Mosquito&Vector Control	38,068.80
Safegudard	132.63
Safety-Kleen	426.32
San Joaquin County, Solid Waste	19.25
SCI Consulting Group	8,257.05
Smart&Final	227.27
Spark Creative Design	131.19
Star Milling Co.	1,655.62
Stericycle Inc.	246.64
Stockton Filter Supply Co., Inc.	228.27
Stockton Petroleum Co.	13,943.52
Stockton Scavengers Association, Inc	205.88
Target Specialty Products	2,581.12
TelePacific (Arrival Communications)	13.07
The Home Depot CRC/GECF	44.18
Tokay Tire Service, Inc.	27.00
Tom Hillier Ford	135.71
United Rentals	103.54
Unum Life Insurance	2,569.59
Verizon Wireless	458.31
Vision Service Plan CA	826.04
VWR International	257.90
Wal Mart	26.24
Wilbur-Ellis	1,664.71
Zee Medical Co.	205.26
<b>TOTAL</b>	<b><u>322,438.38</u></b>

**SAN JOAQUIN COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT**  
**District Activities Report**

**September**

**Work Completed:**

**CONTINUATION OF SWIMMING POOL INSPECTIONS ON PROPERTIES IN FORECLOSURE**

The District continues to work with the County Assessor's office and the County GIS Department to develop a list of properties with swimming pools that are either in default or full foreclosure. There were 11 pools on the September list, down from 18 in August.

**FIELD ACTIVITIES**

Mosquito control activities continued with normal zone inspections and treatments with an emphasis on urban sources, dairy properties, pastures and migratory bird habitat. West Nile virus continued to be active along the Stanislaus River in the Southern part of the County. The District aerially sprayed approximately 34,000 acres in September to address areas with virus activity and high mosquito populations. District Technicians began re-treating catch basins in certain areas where previous treatments had begun to lose efficacy. Only basins holding water at the time of inspection were treated at this stage in the year.

**FALL FLOODING**

District personnel began inspecting flooded habitat areas on both private and public lands throughout the county. The District requires that fields being flooded before November 1<sup>st</sup> have 50% of the vegetation mowed, disced or grazed prior to water introduction. Fish are planted in most sites and some fields will require one to two applications of larvicides to minimize mosquito production for the balance of the year. 755 acres of habitat was larvicided by air in September.

## TOTAL TREATMENT WORK CONDUCTED DURING SEPTEMBER

### GROUND WORK

2537 Acs Larvicided  
15648 Acs Adulticided  
69 Acs Herbicided

### AERIAL WORK

2889 Acs Larvicided  
33772 Acs Adulticided

## SERVICE REQUESTS

117 Mosquitoes

17 Fish Requests

30 Neglected Pools

## WORK SCHEDULED FOR OCTOBER

- CONTINUE TO INSPECT AND TREAT FLOODED HABITAT
- COMPLETE FINAL CATCH BASIN APPLICATION
- CONTINUE NORMAL ZONE INSPECTIONS AND TREATMENTS

**PUBLIC INFORMATION & OUTREACH MONTH END REPORT**  
**For month ending September, 2014**

**To: Ed Lucchesi, Manager**

**From: Aaron Devencenzi, PIO**

**Monthly Activities:**

- Cumulus radio ads are running on the weekends with 60 sec. spots. During the week "live" spoken traffic billboards run on both 103.3 The Kat and 104 The Hawk during the traffic reports. Hispanic radio, La Tricolor 100.9 ran our ads during the week of Mexican Independence Day on September 16.
- Nine Spray Alerts were sent to spray list recipients through GovDelivery.
- I interviewed with Capitol Public Radio regarding the current situation of WNV due to recent rains and the continued risk of WNV to humans.
- I completed and received the final print copies of the Canine Heartworm brochure. This brochure will be distributed primarily through veterinarian offices.
- The District's website was updated with Board agenda & minutes.
- I worked on the first of three quizzes to be incorporated into the District's website. The quizzes are to inform users of the website in basic mosquito facts and doubles as a follow-up quiz for students that have listened to the District presentation.
- Gave three school presentations with 4.5 classes in attendance.
- I received approval from Manteca Unified School District to distribute our presentation program flyer to Manteca Schools. I also developed a contact list for flyer distribution for schools within the Manteca Unified.
- The District had a booth at Westwood School Health Fair. We gave 15 short presentations to 367 adults and children.
- Costco of Lodi invited us to have an informational booth at their employee and customer safety day. We contacted about 100 people in a four hour period.
- I set up a meeting with administrators from PHS and staff including management from our District. We discussed past efforts and new potential threats that that the District is preparing to respond to. We gave a tour of the District's laboratory.
- Office of Emergency Services hosted a PIO meeting to discuss potential disasters and services provided to county agencies. I discussed the current state of WNV and the potential for new invasive mosquitoes and the exotic diseases they may carry.
- Safety work included cleaning, updating and/or replacing all first aid kits in each of 48 district vehicles. During the inspection I checked for updated accident instruction packets and viable cameras.
- I developed an updated Emergency Contact list to replace older lists. The mechanics will be changing out the contact lists.
- I purchased safety supplies for both Lodi and Stockton safety cabinets.
- Zee medical supply services three safety kit boxes. One box in Lodi and two in Stockton. I worked with Zee representative to decrease the cost of box maintenance. I developed an inventory list of supplies and will establish a standard item list.

**Scheduled Tasks for October:** I will continue working on the interactive quiz for the District's website. Schedule and give school presentations. Continue to update the website with District activities. Develop a list of standardized safety box supplies to ultimately removed duplicated items. Attend MVCAC meetings.

## MANAGER'S REPORT

For the period September 11, 2014 through October 14, 2014

- In the area of correspondence, I contacted the three commercial real estate firms interested in selling the surplus district property, to inform them of the Board's postponement in selecting a realtor until the next Board meeting. All three understood and have been very cooperative. This will be discussed during the Board meeting Agenda Item # 6.
- Meetings attended during this period:
  1. Attended the mandatory AB 1825 Sexual Harassment Prevention training entitled "Creating Great Workplace Environments" held in Lathrop, CA. This training was sponsored by the Employment Risk Management Authority (ERMA) and is required of Management and Supervisors once every two years.
  2. Emily Nicholas and I attended the San Joaquin County Employees' Retirement Association (SJCERA) Educational Symposium. Information included SJCERA investments, Actuarial Plan Costs and Funding, 2014 Legislative updates, and administrative requirements of Employers.
  3. I participated in a Spray Safe planning committee meeting to secure speakers for the next Spray Safe meeting to be held in February of 2015. As past chairman of the committee, I passed the gavel to the new Chairman, Mr. Mike Baty, owner of a local commercial weed control company Chem-Weed. Topics for the meeting include Laws and Regulations, Environmental Stewardship, Conflict Resolution, and Spray Drift Investigation Procedures.
  4. The Assistant Manager, District Regional Supervisor and I, met with the City of Stockton's sewer plant operations supervisor to discuss mosquito problems on their wetland water treatment site. The District, through an existing agreement with the city of Stockton's Municipal Utilities Department (City), handles mosquito surveillance on the wetland site, with the responsibility for mosquito control conducted by the City. The City contracts with a local helicopter service and supplies the larvicide material. Unfortunately, due to a lack of continued maintenance on cattail and tule growth on the wetland site, the control procedures are not affective. We concluded the City will need to mechanically remove the heavily vegetated areas in order for the mosquito control efforts to work. The City appeared receptive to our recommendations and I will keep the Board apprised of the progress on this issue.
  5. The District's Assistant Manager, PIO, Entomologist, Lab staff, and I met with the SJ County Public Health officials here at the District Office to discuss communication protocol regarding West Nile virus (WNV) human cases. The meeting proved to be very productive in that we were able to demonstrate the importance the receipt of timely information and type of information the District requires in order to achieve an effective response to fight the spread of WNV.
- The District continues the collaborative work with the USDA-Agricultural Research Service (ARS) Water Hyacinth project. The District has identified specific sites where mosquito breeding routinely occurs in areas of congested Water Hyacinth. This aquatic weed is prevalent in the San Joaquin Delta, and this study will help determine mosquito densities associated with these congested conditions. A number of control measures will be investigated that include aquatic herbicide applications, mechanical harvesting, and the introduction of specific plant eating pests. The plant eating pests, or biological control agents, as described by the contributing research scientists, are tested in a quarantine environment prior to any releases to ensure there is no negative impact on native plants or neighboring crops. Next meeting will be held on December 17, 2014 at the SJ County Ag Commissioner's Office.

# Board Meeting Information

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 10/10/2014  
**Re:** October 2014 BOT Meeting, Agenda Item 3f

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## **3f. Correspondence Information**

1. District letter of congratulations to Assembly Member Eggman on the Governor's signing of Assembly Bill 896, which she authored. This Bill requires the State Department of Fish and Wildlife to implement the use of Best Management Practices to minimize mosquito production on designated State lands.
2. Letter of appreciation from Robert Elliott, Chairman of the San Joaquin County Board of Supervisors (BOS), for the District's donation of mosquito repellent to the Homeless Veterans Stand Down event.
3. Letter from Board President Mark Warmerdam to City of Manteca mayor Willie W. Weatherford, announcing the resignation of Trustee Jack Snyder, and subsequent vacancy of that seat.

Attachments





BOARD OF TRUSTEES

MARC WARMERDAM  
PRESIDENT  
SAN JOAQUIN COUNTY

GARY LAMB DIN  
VICE PRESIDENT  
CITY OF STOCKTON

JOY MEEKER  
SECRETARY  
CITY OF ESCALON

CITY OF LATHROP  
OMAR KHWEISS

CITY OF LODI  
JACK V. FIORI

CITY OF MANTECA  
JACK SNYDER

CITY OF RIPON  
FRANCIS GROEN

CITY OF TRACY  
CHET MILLER

SAN JOAQUIN COUNTY  
JAY COLOMBINI

SAN JOAQUIN COUNTY  
MIKE MANNA

SAN JOAQUIN COUNTY  
GREG O'LEARY

LEGAL ADVISOR  
CHRISTOPHER K. ELEY

September 25, 2014

The Honorable Susan Talamantes Eggman

California State Assembly, District 13

State Capitol, Room 2003

Sacramento, California 95814

Re: Assembly Bill 896

Dear Assembly Member Eggman:

On behalf of the San Joaquin County Mosquito and Vector Control District, I write to thank you for authoring Assembly Bill 896 and congratulate you on the signing of the Bill. This important measure that relates to Best Management Practices (BMPs) to minimize mosquito populations, with a corresponding reduction in pesticide usage, on specified Department of Fish and Wildlife lands is crucial to an effective working relationship.

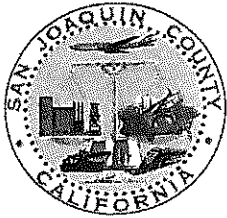
The provisions included in this Bill shall incorporate BMPs that will achieve the goal to minimize mosquito production while maintaining target wetland value and functions.

Our State Association – Mosquito and Vector Control Association of California – MVCAC will re-group with the Department of Fish and Wildlife this fall to discuss coordination moving forward.

Again, on behalf of the San Joaquin County Mosquito and Vector Control District, thank you for authoring this critical public health legislation.

Sincerely,

Eddie Lucchesi  
Manager



MIMI DUZENSKI  
Clerk of the Board

## BOARD OF SUPERVISORS

44 NORTH SAN JOAQUIN STREET, SUITE 627  
STOCKTON, CALIFORNIA 95202  
TELEPHONE: 209/468-3113  
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September 12, 2014

Mr. Eddie Lucchesi  
Mosquito & Vector Control District  
7759 S. Airport Way  
Stockton, CA 95206

Dear Mr. Lucchesi:

On behalf of the Board of Supervisors, I would like to thank you and your staff for participating in the recent Board of Supervisors recognition of veterans and support of the upcoming Homeless Veterans Stand Down. We are proud to report that County employees from 20 departments contributed a total of 57 boxes of donated items and \$1,207 in cash and gift cards. These donations will be distributed at the 2014 Homeless Veterans Stand Down event on September 26, 2014.

Please convey to your staff the Board's appreciation, as well as my personal thanks, for their generosity in demonstrating to our veterans that San Joaquin County appreciates their service and dedication to our country.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert V. Elliott". The signature is stylized and cursive.

Robert V. Elliott, Chairman  
San Joaquin County Board of Supervisors

c: Board of Supervisors  
County Administrator



October 10, 2014

The Honorable Willie W. Weatherford, Mayor  
City of Manteca  
1001 W. Center St.  
Manteca, CA 95337

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LEGAL ADVISOR  
CHRISTOPHER K. ELEY

Re: City of Manteca Appointment to the San Joaquin County Mosquito and Vector Control District's Board of Trustees

Dear Mayor Weatherford:

As you may be aware, Jack Snyder, the City of Manteca representative to the Board of Trustees of the San Joaquin County Mosquito and Vector Control District (District), stepped down as Trustee in September of 2014. He served the District well as your representative and will be missed. As you are aware, each city within San Joaquin County has the authority to appoint one individual to the Board of Trustees.

The California Health and Safety Code, Section 2022 (d) states: "It is the intent of the Legislature that persons appointed to boards of trustees have experience, training, and education in fields that will assist in the governance of the districts." Additionally, the Trustee Council of the Mosquito and Vector Control Association of California (MVCAC) has determined that education and training in business administration and finance, as well as demonstrated experience in public relations/outreach and community volunteerism are key attributes for consideration by a city when making appointments to a board of trustees.

The Board of Trustees respectfully requests that the Manteca City Council consider the intent of the legislature and the recommendations of MVCAC when taking action on the City's appointment for this current vacancy.

Do not hesitate to contact District Manager Ed Lucchesi, if you have any questions or need additional information.

Sincerely,  
Mark Warmerdam  
President of the Board

Cc: Joann Tilton, City Clerk

## **Board Meeting Information**

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 10/16/2014  
**Re:** October 2014 BOT Meeting, Agenda Item 4

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**4. REQUEST FOR AUTHORIZATION TO SEEK BIDS FOR THE PURCHASE OF THREE (3), ½ TON 4x4 PICK-UP TRUCKS AND ONE (1) ½ TON TWO WHEEL DRIVE PICK-UP TRUCK**

The Board of Trustees, at the July 2014 regular meeting, adopted the expenditure budget for 2014-15 that included the proposed purchase of four (4) vehicles as provided in account 6451001001 – (Shop / Vehicle Replacement). If authorized by the Board, staff will submit vehicle specifications and bid/proposal request information to local automobile dealers and request proposals for the Board's consideration at the December 2014 regular meeting.

This item requires Board action.

# **Board Meeting Information**

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 10/16/2014  
**Re:** October 2014 BOT Meeting, Agenda Item 5

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## **5. REVIEW AND ADOPTION OF MANAGER PERFORMANCE EVALUATION AND REVIEW AND SETTING OF MANAGER SALARY FOR FISCAL YEAR 2014/2015**

At last month's meeting the Board met in closed session pursuant to Government Code § 54957 to discuss the Manager's Performance Evaluation and to set a salary for the manager based on that performance evaluation. In the report of closed session, the Board directed that the matter of the Manager's salary be placed on the agenda for the October Board meeting. This open session meeting will adopt a salary for the Manager pursuant to the contract with the Manager adopted July 2012.

This item requires Board action.

## **Board Meeting Information**

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 10/16/2014  
**Re:** October 2014 BOT Meeting, Agenda Item 6

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**6. SURPLUS DISTRICT PROPERTY, 200 N BECKMAN RD – LODI (APN 049-050-31)**

Review/Discussion of staff report as it pertains to sale of property. Board will consider selection of commercial real estate firm.

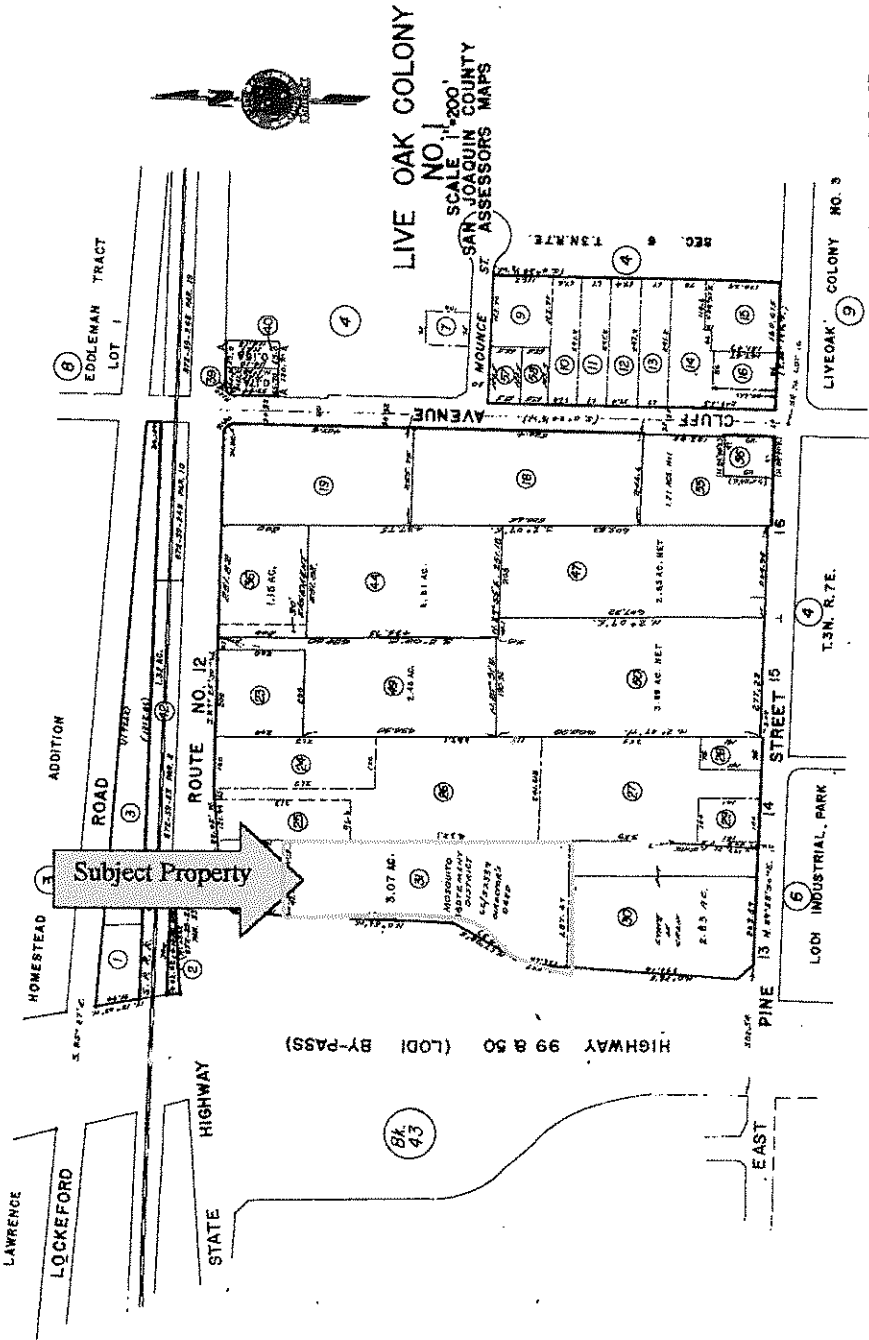
At the September 2014 BOT meeting, the Board received information from the Manager regarding the updated ESA report conducted by Neil O. Anderson and Associates. Following that information, the Board reviewed the Requests for Qualification (RFQ) responses submitted by three commercial real estate firms. The firms included Lee & Associates, Colliers International, and CB Richard Ellis. Due to the lack of a full Board in attendance at the September BOT meeting, the Board decided to post-pone a decision until this BOT meeting in anticipation the majority of the Board will be present. Following last month's meeting, the Manager notified the interested real estate firms of the Board's decision to post-pone selection until the October BOT meeting. The Board will take this opportunity to evaluate the RFQs as presented last month, and will consider selection of a commercial real estate firm.

This item requires Board Action.

Attachment

049-05

THIS MAP FOR  
ASSESSMENT USE ONLY



A - P.M. Bk. 2 Pg. 67

**SAN JOAQUIN COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**  
**200 NORTH BECKMAN ROAD**  
**LODI, CA 95240**  
**APN 049-050-31**

# Board Meeting Information

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 10/16/2014  
**Re:** October 2014 BOT Meeting, Agenda Item 7

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## **7. CLOSED SESSION**

### **A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (\$54956.8) Property: 200 N. Beckman Road (APN 049-050-31), Lodi, CA 95240**

Agency Negotiator: District Legal Counsel Chris Eley and District Manager Ed Lucchesi

Under Negotiation: Instruction to negotiator will concern price and terms of payment

## **REPORT OF CLOSED SESSION**

This will be a closed session for the purposes of:

Discussing the sale price for the District's Beckman Road property. Manager Lucchesi and/or Legal Counsel Eley will report on factors to consider in the valuation of the 200 N. Beckman Road property.

Following review and discussion of this matters in closed session, the Board must provide a report of the closed session in open session. Any action resulting from the discussions in closed session must be taken in open session.