

# **SAN JOAQUIN COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**

7759 SOUTH AIRPORT WAY, STOCKTON, CA 95206

Telephone: (209) 982-4675 Fax: (209) 982-0120

Website: [www.simosquito.org](http://www.simosquito.org) Email: [district@sjmosquito.org](mailto:district@sjmosquito.org)

## **BOARD OF TRUSTEES MEETING**

### **AGENDA**

**Tuesday, December 17, 2013**

**1:00 P.M.**

All proceedings before the Board of Trustees are conducted in English. The District does not furnish interpreters and, if one is needed, it shall be the responsibility of the person needing one. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meetings of the District, please contact the Manager at (209) 982-4675 at least 48 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility.

#### **1. CALL TO ORDER; ROLL CALL**

- 2. PUBLIC COMMENT PERIOD** – This time is reserved for members of the public to address the Board of Trustees relative to matters within the jurisdiction of the San Joaquin County Mosquito & Vector Control District. No action may be taken on non-agenda items unless authorized by law. Speakers should hold comments on items listed as a Public Hearing until the Hearing is opened. Comments will be limited to five minutes per person.

#### **3. CONSENT CALENDER**

- a. Draft Minutes of the November 19, 2013 regular meeting of the Board of Trustees
- b. Expenditure and financial reports for November 2013
  - I. Board to consider/approve deposit to the Vector Control Joint Powers Contingency Fund
  - II. Board to consider / approve purchase of Mobile Field Tablets
- c. District activities report for November 2013
- d. Public Information & Outreach report for November 2013
- e. Manager's report
- f. Correspondence

#### **4. PROPOSAL TO CHANGE DISTRICT LOGO**

Board to consider staff's proposal to change the District's Logo

#### **5. AWARD OF BID TO PURCHASE TWO (2) ½ TON 4X4 PICK-UP TRUCKS**

#### **6. MOSQUITO AND VECTOR CONTROL ASSOCIATION OF CALIFORNIA (MVCAC)**

- a. Report of MVCAC Annual Planning Session, December 5-6, 2013
- b. Request for authorization to attend MVCAC Annual Conference, February 18-21, 2014

#### **7. ELECTION OF OFFICERS FOR THE BOARD OF TRUSTEES FOR 2014**

#### **8. COMMENTS FROM TRUSTEES AND STAFF ON NON-AGENDA ITEMS**

#### **9. OTHER BUSINESS; ANNOUNCEMENT OF FUTURE BOARD AND COMMITTEE MEETINGS**

- The next regular meeting of the Board of Trustees will be 1:00 p.m. Tuesday, January 21, 2014

#### **10. ADJOURN**

# Board Meeting Information

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 12/6/2013  
**Re:** December 2013 BOT Meeting, Agenda Item 3

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### **3. CONSENT CALENDER**

- a. **Draft minutes of the November, 2013 regular meeting of the Board of Trustees**
- b. **Expenditure and Financial reports for November 2013; including first quarter statements**
- c. **District activities report for November 2013**
- d. **Community Education Program report for November 2013**
- e. **Manager's report**
- f. **Correspondence**

The Consent Calendar consists of items that require approval or acceptance but are self-explanatory and generally require no discussion. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar and discussed separately.

If there are no items that the Board would like to discuss separately, it is recommended that the Board of Trustees approve the Consent Calendar as presented.

Attachments

**SAN JOAQUIN COUNTY MOSQUITO & VECTOR CONTROL DISTRICT  
7759 SOUTH AIRPORT WAY, STOCKTON, CALIFORNIA 95206**

**MINUTES OF THE BOARD OF TRUSTEES MEETING**

**November 19, 2013**

**1. Call to Order**

The regular meeting of the Board of Trustees of the San Joaquin County Mosquito and Vector Control District was held Tuesday, November 19, 2013, at the District's Stockton office. President Marc Warmerdam called the meeting to order at 1:00 p.m.

**Trustees Present:**

Jay Colombini  
Jack Fiori  
Omar Khweiss  
Gary Lambdin  
Joy Meeker  
Chet Miller  
Gregory O'Leary  
Jack Snyder  
Marc Warmerdam

**Staff Members Present:**

Eddie Lucchesi, Manager  
John Fritz, Asst. Manager  
Carol Aksland, Acting Secretary

**Legal Advisor:**

Christopher K. Eley, Attorney at Law

**Other: None**

**Trustees Absent:**

Frances Groen  
Mike Manna

Trustee Colombini excused himself from the meeting at 2:10 p.m. Item # 9

**2. Public Comment Period**

No comments

**3. Consent Calendar**

- a. Minutes of the October 15, 2013 regular meeting of the Board of Trustees
- b. Expenditure and Financial Reports for October 2013
- c. District Activities Report for October 2013
- d. Community Education Program report for October 2013
- e. Manager's report
- f. Correspondence

During the Financial Report, Manager Lucchesi proposed depositing proceeds from the \$75,000 sale of the Escalon Airstrip property as a fund contribution to the District's OPEB account in the amount of \$45,504 and a fund contribution of \$28,944 to the VCJPA contingency fund, to be reflected in the November 2013 Financial Report. Following review and discussion of the Consent Calendar, it was moved by Trustee Snyder, seconded by Trustee Miller, to approve the Consent Calendar as presented; the motion was unanimously approved.

**4. STATUS REPORT RE: WEST NILE VIRUS SURVEILLANCE AND CONTROL**

- Update on West Nile virus surveillance within San Joaquin County for CY 2013
- Update on mosquito control operations in response to WNV for CY 2013
- Status of National and Statewide West Nile virus activity for 2013

Entomologist Huang reported on WNV activity detected in wild birds and mosquito collections, and how surveillance data was used to determine when and where mosquito spraying would be considered as compared to 2012. Assistant Manager Fritz reported on the field activities in response to WNV, including recent aerial adulticide treatments.

**5. COOPERATIVE AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH**

Manager Lucchesi introduced the proposed cooperative agreement from the California Department of Public Health for 2014. Following review and discussion; it was moved by Trustee Fiori, seconded by Trustee Meeker to authorize the manager to sign the cooperative agreement with the California Department of Public Health for 2014; the motion was unanimously approved.

**6. REPORT OF THE FALL MVCAC BOARD OF DIRECTORS AND COMMITTEE MEETINGS, OCTOBER 23<sup>rd</sup> – 25<sup>th</sup>, 2013.**

Trustee Miller gave a detailed report on the committee meetings; he stated they were very informative. Manager Lucchesi presented Trustee Groen's written report to the Board.

**7. CONFIRM ATTENDANCE OF DESIGNATED STAFF AND TRUSTEE FOR THE AMCA CONFERENCE, FEBRUARY 2-6, 2014.**

Manager Lucchesi announced the Manager, Entomologist, and designated eligible trustees are authorized to attend this conference. There are four (4) trustee positions allocated for attendance at the February 2014 AMCA Conference in Seattle WA. If selected trustees elect not to attend, Manager Lucchesi will work with interested trustees to fill the vacancies per District policy. Trustees Lambdin, Meeker, Manna, and Warnerdam, confirmed their attendance for the upcoming Conference.

**8. REPORT OF MVAC BOARD OF DIRECTORS SPECIAL MEETING, OCTOBER 30<sup>TH</sup>, 2013**

Manager Lucchesi provided a brief report on the Board of Directors Special meeting he, Assistant Manager Fritz, and Trustee Miller (Trustee Council Representative) attended. The Board of Directors met to conduct interviews of firms interested in the management, legislative advocacy, and regulatory affairs of the State Association (MVCAC).

**9. COMMENTS FROM TRUSTEES AND STAFF ON NON-AGENDA ITEMS**

- Trustee Snyder stated that he would like to receive a public outreach program report at the January 2014. In addition, he would hope the District would have a booth at the Pumpkin Festival in Manteca next year.
- Trustee O'Leary commented on the up-coming sale of the property adjoining our District property.

- Manager Lucchesi polled Jack Snyder and Jack Fiori regarding reappointment to the Board of Trustees. Both Trustees terms expire on 12/31/13. They both stated they wish to continue on the Board. Manager Lucchesi will write a letter to their representative City Mayors / Clerks of their interest to continue on the board.
- Manager Lucchesi notified the Board of the upcoming Christmas Luncheon to be held December 17, 2013 prior to the BOT meeting.

**10. Other Business; Announcement of Future Board and Committee Meetings**

- Legal Counsel Eley polled the Board on when to discuss trustee health insurance as indicated in the District's response to the Grand Jury Report. The Board provided direction to revisit the issue after the first of the year.
- The next regular meeting of the Board of Trustees will be 1:00 p.m. Tuesday, December 17, 2013.

**11. Adjournment**

There being no further business, it was moved by Trustee Khweiss, seconded by Trustee Lambdin, to adjourn the meeting at 2:20 p.m.; the motion passed unanimously.

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**MS. JOY MEEKER, SECRETARY**

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**MR. EDDIE LUCCHESI, MANAGER**

San Joaquin County Mosquito & Vector Control District  
**FUND BALANCE REPORT**  
 November 2013

	SJC-55401 GEN FUND	SJC-55402 BEN ASSESSMENTS	SJC-55411 CONTINGENT	SJC-55412 GEN RESERVE	ALL FUNDS TOTAL
DISTRICT OPERATIONS					
REVENUES	114,150.02	-	-	-	-
TRANSFER IN	-	-	-	-	-
NET (EXPENSES) REVENUES	\$ 114,150.02	\$ -	\$ -	\$ -	\$ -
EXPENSES	388,623.76	-	-	-	-
TRANSFER OUT	-	-	-	-	-
NET (EXPENSES) REVENUES	\$ 388,623.76	\$ -	\$ -	\$ -	\$ (274,473.74)
REVENUES:					
ST HOMEOWNER PROP TAX	6,480.87	-	-	-	-
STATE IN LIEU TAXES	-	-	-	-	-
INTEREST INCOME	0.82	-	-	-	-
OTHER GOV'T PASS THROUGH	-	-	-	-	-
SPECIAL ASSESSMENTS CURR	-	-	-	-	-
MISC. REVENUES, SALE OF AIRSTRIP	69,448.00	-	-	-	-
**MEDICAL REIMBURSEMENT	38,220.33	-	-	-	-
TOTAL REVENUES	\$ 114,150.02	\$ -	\$ -	\$ -	\$ 114,150.02
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BEGINNING BALANCE, AUDITOR'S, 10/31/13	3,769,675.88	4,220.72	1,075,901.00	2,112,854.00	
ENDING BALANCE, AUDITOR'S, 11/30/13	3,314,297.36	4,220.72	1,075,901.00	2,112,854.00	
DEPOSIT IN TRANSIT	-	-	-	-	-
REVOLVING FUND BALANCE, 11/30/13	466,403.30	-	-	-	-
CALCRD PAYABLE	(932.61)	-	-	-	-
ADJUSTED ENDING BALANCE, 11/30/13	\$ 3,779,768.05	\$ 4,220.72	\$ 1,075,901.00	\$ 2,112,854.00	\$ 6,972,743.77
ENDING FUND BALANCE, 11/30/12	\$ 2,856,361.47	\$ 9,841.87	\$ 1,075,893.00	\$ 2,627,151.00	\$ 6,569,247.34

**Revenue, SJC-55401**

Includes the following reimbursements to the District:

- a. District's contribution to EE's Plan 125 used to purchase health insurance, \$28,781.62
- b. EE's out of pocket cost, \$4,366.56

**Expenses, SJC-55401**

Includes the District's contribution to EE's Plan 125, \$30,324.62

# San Joaquin County Mosquito & Vector Control District Expenses by Vendor Summary

November 2013

	<u>Nov 13</u>
ACE Hardware	8.64
ACME Saw N Industrial Supply	23.71
Applied Ind Tech	311.57
Battery Bill, Inc	68.99
Bay Alarm	234.00
Ben Meadows Co	286.74
CA Society of Muni Finance	110.00
California Auto & Boat Upholstery	258.50
CalPERS	56,376.92
Central Valley Motor-Napa Auto Parts	149.85
Chase Chevrolet Co.	275.32
City of Lodi	361.05
City of Stockton	286.69
Clutch & Brake Xchange Inc.	281.65
Contractor's Equipment Service, Inc.	145.16
De Lage Landen Financial Services	213.79
Delta Dental	5,309.10
Don's Mobile Glass	385.00
Eley, Christopher K	1,484.00
Farwest Steel	62.35
FedEx	10.72
French Camp Rd Self Storage-Tranz 330	74.00
Grainger	127.62
Hewlett-Packard Financial Services Co.	257.83
Independent Stationers	3.55
ITSolutions Currie (Currie Computers Inc)	342.00
J. Milano Co., Inc.	72.79
Jack Nadel International	621.17
Kleinfelder	1,185.00
Life Technologies Corp (Invitrogen)	59.10
Lowe's	70.09
Lucas Business Systems	522.60
Mayaco, Marketing&Internet	175.00
Merit Supply Inc.	99.05
Red Robin Burgers (ERMA workshop, employees)	85.01
Manteca Donuts (training, refreshment)	24.35
Office Depot	114.49
Pacific Gas&Electric Co.	761.62
Petro Direct	64.41
Petty Cash (Save Mart, refreshment, Board meeting)	11.96
Precissi Flying Service	11,636.00
San Joaquin County Farm Bureau	72.00
Smart&Final	193.37
Staples	214.80
Stericycle Inc.	129.41
Stockton Filter Supply Co., Inc.	214.87
Stockton Scavengers Association, Inc	240.80
Target Specialty Products	4,547.81
TelePacific (Arrival Communications)	908.23
The Home Depot CRC/GECF	36.84
Unum Life Insurance	2,533.50
Vision Service Plan CA	779.90
VWR International	8.45
Wilbur-Ellis	7,413.86
<b>TOTAL</b>	<b><u>100,245.23</u></b>

# Board Meeting Information

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 12/6/2013  
**Re:** December 2013 BOT Meeting, Agenda Item 3b

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**3b. Expenditure and Financial Report I & II**

- I. The District currently has a balance in the Vector Control Joint Powers Authority Contingency Fund of \$526,876 for the purposes of General Liability and Workers Compensation Insurance coverage. The prudent Balance level should be \$596,676. A contribution of \$69,800 from the District's General fund is proposed to meet the Prudent Balance Amount.
- II. Field staff currently uses hand held computers (**Archer Field PC**) for field reporting purposes. The current units have been in place since 2008. The District planned on upgrading the units in the 2014/15 Budget year. The District's current vendor, Electronic Data Solutions, notified the District of an opportunity to purchase PC Tablets (**Windows RuggedT7000 PC**) at half price, due to the arrival of new replacement models in early 2014. The per unit price is \$1,495, and the District would require the purchase of 21 units to facilitate the needs of Field Staff at a total cost of \$36,645 plus anticipated sales tax. The District anticipates a life span of five years for these devices.

Attachments



**SAN JOAQUIN COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT**  
**District Activities Report**

**November 2013**

**Work Completed:**

**CONTINUATION OF SWIMMING POOL INSPECTIONS ON PROPERTIES IN FORECLOSURE**

The District continues to work with the County Assessor's office and the County GIS Department to develop a list of properties with swimming pools that are either in default or full foreclosure. 27 pools were identified on the November list, up from 25 in October.

**DELTA FLOODING SURVEILLANCE AND TREATMENT**

Delta flooding was monitored for continued mosquito production through November. Nine different locations were aerial larvicided in November. The warmer weather that extended through the month resulted in greater acreage treated as compared to recent years.

**GENERAL FIELD WORK**

Technicians continued to monitor and make sporadic larvicide applications within their zones during early to mid-November. Technicians also initiated brush clearing activities to maintain treatment and inspection access to areas that would otherwise become overgrown with vegetation. As expected, service requests related to mosquito problems dropped significantly in November.

**TOTAL TREATMENT WORK CONDUCTED DURING THE MONTH OF NOVEMBER**

**GROUND WORK**

210 Acs Larvicided  
2.5 Acs Adulticided  
4.6 Acs Herbicided

**AERIAL WORK**

2,172 Acs Larvicided  
0 Acs Adulticided

## SERVICE REQUESTS

12 Mosquitoes

3 Fish Requests

43 Neglected Pools

## WORK SCHEDULED FOR DECEMBER

- CONTINUE TO INSPECT NEGLECTED SWIMMING POOLS REPORTED BY THE PUBLIC AND IDENTIFIED ON THE CURRENT HOME FORECLOSURE LIST.
- CONTINUE BRUSH REMOVAL ACCESS PROJECTS
- BEGIN HERBICIDE APPLICATIONS FOR ACCESS IMPROVEMENT
- CONTINUE ZONE WORK ON AN AS NEEDED BASIS
- BEGIN COMPILING RECORDS FOR THE NPDES YEAR END REPORT

**Public Information & Outreach**  
**Month End Report**

for  
month ending November, 2013

**To: Ed Lucchesi**  
Manager

**From: Aaron Devencenzi**  
Public Information Officer

**Monthly Activities**

- Four school presentations were given with 256 students in attendance. Additional presentations were scheduled for December and January.
- The District participated in Ag Venture in Manteca. This is one of three Ag Venture events held in the north, central, and south parts of San Joaquin County. We gave 26 seven-ten minute presentations with 625 students and parents in attendance.
- I began working on the 2013 Annual Report design and entered applicable data.
- Work continued on the new District logo design in conjunction with a graphic artist.
- The District website was updated with current data and checked for broken links. Data was added to the MVCAC association PR website.
- A presentation was scheduled for Lodi Parks and Rec. Department on mutual cooperation and mosquito updates.
- I provided a safety presentation on Poison Oak Prevention to the District's staff at a general meeting. I also presented an 18 minute video on chainsaw safety.
- In addition to the above, I have been monitoring and restocking the Safety Supplies for the District.
- I worked through a school contact to find help for a young person with a severe case of Lyme disease.

**Work scheduled for the month of December, 2013:**

- Five school presentations are scheduled with nine classes in attendance. A presentation is scheduled for Lodi Parks and Rec. Department in Lodi. Work will continue on the 2014 Annual Report. The new district logo will be completed. New, branded brochures will begin to be developed.

## MANAGER'S REPORT

For the period November 13, through December 10, 2013

- The Assistant Manager and I worked with the San Joaquin County Agricultural Department in relation to an anonymous complaint to the California Environmental Protection Agency (Cal-EPA) regarding alleged violations including potential and / or existing hazardous conditions in the workplace; specifically the District's White Slough facility. Cal-EPA forwarded the complaint to the State Department of Pesticide Regulations who forwarded to the local Ag Department for investigation. The complaint included: non-compliance with hazardous material guidelines, personal protective equipment, chemical information available to employees, chemical treatments conducted at the White Slough facility, testing of water bodies, educating and training employees of chemicals used, and reporting to appropriate governmental agencies. The local Ag Department conducted a thorough investigation that included a headquarter inspection of both the Stockton and Lodi (White Slough) facility sites and inspected all relative records.  
The pesticide storage area at White Slough was absent of proper signage (Pesticide Storage Area), and the District received a violation for not displaying those signs on the entrance doors of the storage unit. They were immediately added the next day. The conclusion of the investigation confirmed the District had a complete Handler Training program, Hazard Communications Program for pesticide handlers, and submitted monthly summary pesticide use reports to proper agencies.  
In addition, the District received notice from Cal-OSHA of a complaint they received alleging violation of the Safety Orders found in Title 8 of the California Code of Regulations. The Assistant Manager and I are currently in the process of investigating the complaint. A copy of Cal-OSHA letter is attached.
- I received two public records requests directly, and one indirectly through the County Auditor's Office, requesting information on the Grand Jury Investigation; Trustees; Employees; and Trustee Travel. Staff is currently in the process of retrieving the requested information. Copies of these requests are included in the Consent Calendar, (3f. Correspondence) portion of the Board Packet.
- I attended the MVCAC planning session in Sacramento. The planning session provided District Managers an opportunity to meet and interact with the new Management firm, hired by the Association to a three year contract, starting the first of the new-year. We reviewed financing, meeting locations and purpose, administration responsibilities, NPDES monitoring requirements, legislative activities, regulatory activities, State-wide WNV surveillance proposals, and legal updates. The management firm that consists of KP Public Affairs and Association Management Group (AMG) are to provide the MVCAC with a full spectrum of professional services that will include regulatory affairs, legislative advocacy, public relations, and management. An oral report will be provided during the meeting.
- In the area of building maintenance projects, we completed the linoleum floor removal and replacement project at the Lodi Office at White Slough. Underlayment was added over the existing floor and Armstrong® vinyl composition flooring was installed. The flooring has a three year warranty with a two year warranty on installment. The life expectancy of the flooring material is 15-20 years.

# **Board Meeting Information**

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 12/6/2013  
**Re:** December 2013 BOT Meeting, Agenda Item 3f

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**3f. Correspondence Information**

1. Request from Les Mahler, Correspondent, Central Valley Business Times
2. Request for Trustee Information from the County Auditor-Controller
3. Public Information Request from Russ Stoddart.

Attachments

# **Board Meeting Information**

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 12/9/2013  
**Re:** December 2013 BOT Meeting, Agenda Item 4

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## **4. PROPOSAL TO CHANGE DISTRICT LOGO**

(Board to consider staff's proposal to change District's Logo)

Manager Lucchesi and Public Information Officer Devencenzi will present a proposal to change the District's current Logo. The presentation will include the chronology and rationale behind prior changes to the District's Logo over the years; and, the current opportunity for contemporary improvements more reflective of the District's mission.

The new Logo will be presented to the Board for review and consideration.

This Item Requires Board Action

# **Board Meeting Information**

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 12/6/2013  
**Re:** December 2013 BOT Meeting, Agenda Item 5

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## **5. AWARD OF BID FOR THE PURCHASE OF VEHICLES**

The Board of Trustees, at the July 2013 regular meeting, approved the 2013-2014 income and expenditure budget that included the planned-purchase of TWO (2), one-half (1/2) ton, 4x4, full-size pick-up trucks. Staff has submitted vehicle specifications and bid/proposal requests to automobile dealers in San Joaquin County. Interested dealers were required to submit bids for consideration by the Board at the December 17, 2013 regular meeting.

Bids will be presented to the Board for review and consideration.

This item requires Board action.

# Board Meeting Information

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 12/9/2013  
**Re:** December 2013 BOT Meeting, Agenda Item 6

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## **6. MOSQUITO AND VECTOR CONTROL ASSOCIATION OF CALIFORNIA (MVCAC)**

### **a. Report of MVCAC Annual Planning Session, December 5-6, 2013.**

The MVCAC Board of Directors Annual Planning Session was held on December 5-6 in Sacramento. MVCAC (Association) members met with the new management firm, KP Public Affairs, to discuss goals and objectives the Association identified as priorities for achievement by the new management firm. KP is responsible for managing and implementing the Association's regulatory, legislative, communication and public relations, and management / operational priorities in California. Manager Lucchesi participated in the planning session, and will provide an oral report of the meeting.

### **b. Request for authorization to attend MVCAC Annual Conference, February 18-21, 2014.**

The Mosquito and Vector Control Association of California (MVCAC) will hold its annual conference and exhibitor showcase February 18-21, 2014, in San Diego, CA; attached for your review is information regarding this conference.

It is requested that the Manager, Assistant Manager, Entomologist, Assistant Entomologist, Micro-Biologist, Fish Hatchery Manager, and Public Information Officer be authorized to attend this conference, as well as interested trustees.

For those trustees who attend, there will be Sexual Harassment Prevention Training provided at the Trustee session. Training workshop will be held on Wednesday, February 19, 2014 from 2:45 p.m. – 5:00 p.m. sponsored by MVCAC.

This item requires Board action.

Attachments



# **Board Meeting Information**

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 12/9/2013  
**Re:** December 2013 BOT Meeting, Agenda Item 7

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## **7. ELECTION OF OFFICERS FOR THE BOARD OF TRUSTEES FOR 2014**

The Board of Trustees annually elects from its members the officer positions of President, Vice President, and Secretary.

Past practice of the Board has been to elect officers to a one-year term, with those individuals considered for reelection to a second consecutive one-year term if their service is deemed satisfactory and appropriate.

This is the time on the agenda for the Board to acknowledge the election process. Because this is the end of the first-year term for President Warmerdam and Vice President Lambdin, it would be appropriate for the Board to consider nominating and electing Trustee Warmerdam and Trustee Lambdin to a second consecutive one-year term in their respective positions. Additionally, the Board can consider nominating and electing Trustee Meeker to continue to serve as Board Secretary.

The officers will be seated at the January 2014 Board of Trustees meeting.

Appointment of individual trustees to the standing committees of Budget and Policy is the prerogative of the President, with those appointments announced at a future meeting.

This item requires Board action.

**SAN JOAQUIN COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**

7759 SOUTH AIRPORT WAY, STOCKTON, CA 95206

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**NOTICE OF SPECIAL MEETING BOARD OF TRUSTEES**

**AGENDA**

**Tuesday, DECEMBER 17, 2013**

**1:30 P.M. OR IMMEDIATELY AFTER THE REGULAR MEETING**

All proceedings before the Board of Trustees are conducted in English. The District does not furnish interpreters and, if one is needed, it shall be the responsibility of the person needing one. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meetings of the District, please contact the Manager at (209) 982-4675 at least 48 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility.

**1. CALL TO ORDER; ROLL CALL**

**2. CLOSED SESSION (Pursuant to CGC §54956.9)**

**CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION**

**Significant exposure to litigation pursuant to subdivision (b) of Sec. 54956.9: (1 potential case)**

**REPORT OF CLOSED SESSION**

**3. Adjourn**