

**SAN JOAQUIN COUNTY MOSQUITO & VECTOR CONTROL DISTRICT
7759 SOUTH AIRPORT WAY, STOCKTON, CALIFORNIA 95206**

MINUTES OF THE BOARD OF TRUSTEES MEETING

March 17, 2015

1. Call to Order

The regular meeting of the Board of Trustees of the San Joaquin County Mosquito and Vector Control District was held Tuesday, March 17, 2015, at the District's Stockton office. President Lambdin called the meeting to order at 1:00 p.m.

Trustees Present:

Francis Groen
Jay Colombini
Joy Meeker
Greg O'Leary
Gary Lambdin
Jack Fiori
Marc Warmerdam
Mike Manna

Staff Members Present:

Eddie Lucchesi, Manager
John Fritz, Asst. Manager
Jamie Newcomb, Secretary
Emily Nicholas, Administrative Assistant
Shaoming Huang, Entomologist
Aaron Devencenzi, Public Info. Officer

Legal Advisor: Chris Eley, Attorney at Law

Other: Jim Martin, Lee & Associates

Trustees Absent:

Omar Khweiss
Chet Miller
Glenn Page

2. Public Comment Period

There was no public comment.

3. Consent Calendar

- a. **Minutes of the February 17, 2015 regular meeting of the Board of Trustees**
- b. **Expenditure and Financial Reports for February 2015.**
- c. **District activities report for February 2015.**
- d. **Public Information & Outreach report for February 2015.**
- e. **Manager's report**
- f. **Correspondence**

Emily Nicholas, Administrative Assistant, discussed aspects of the VCJPA Member Contingency Fund with the Board. She reviewed the District's fund amount and policy used to establish a prudent fund balance. Following review and discussion of the Consent Calendar, it was moved by Trustee Fiori,

seconded by Trustee Groen, to approve the Consent Calendar as presented; the motion was unanimously approved.

4. Review/Discussion/Action to accept the 2014 District Annual Report.

Aaron Devencenzi, District PIO, presented the board with a draft of the 2014 Annual Report. He summarized the information contained and what sources were used to gather the information. He stated that the annual report can be a very important tool for the District to have available for the public's use. Aaron also shared the District's new door hanger developed for District technicians to use in the field. The board was very impressed with the quality of work and information that was put into the door hanger. Following review and discussion of the draft Annual Report, it was moved by Trustee Colombini, seconded by Trustee Meeker, to approve the Annual Report as presented; the motion was unanimously approved.

5. Status on sale of surplus district property, 200 N Beckman Rd. Lodi CA
Report on progress as it pertains to sale of property

Jim Martin from Lee & Associates, informed the board that the buyer's lending institution made several inquiries regarding the Phase I ESA report. Based on that report, the buyer's lending institution was reluctant to finance the property. Mr. Martin stated the buyer was in the process of working with a new lending institution. Manager Lucchesi stated that since this development, the District received a letter from the State's Central Valley Regional Water Quality Control Board that confirms the Regional Board has no intention of pursuing the current or future property owners for additional investigation or cleanup. Mr. Lucchesi stated this letter, referred to as a "comfort" letter, will be made available to the buyer to use when seeking financing from the lending institutions. Trustee O'Leary inquired of Mr. Martin's opinion regarding the buyer's intention with continuing in the purchase of the property, Mr. Martin stated he thought that the buyer was very motivated to buy the property, and qualifies for an 80% loan. Trustee Manna suggested that the board look into holding the loan for the buyer if he could not find another institution. Trustee O'Leary stated he was not comfortable with that process and felt it better if the buyer seeks funding from another lending institution. He felt the buyer should be allowed more time to secure financing for the property. Following review and discussion of the surplus property, it was moved by Trustee Groen, seconded by Trustee Meeker, to approve an extension to the escrow period at the discretion of the Manager; the motion was unanimously approved.

6. Tick Surveillance Report.

Dr. Shaoming Huang presented the District's tick surveillance report for 2015, he informed the board that there are over 900 species of ticks in the world, 90 species in the U.S., and 47 species in California. Ticks can transmit disease similar to mosquitoes. Lyme disease is the tick-borne disease of concern in California. The District collects ticks in known habitats in the County in search for the Western black-legged tick known vector of Lyme disease in California. When found, these ticks are tested for presence of Lyme disease. Dr. Huang stated the District concentrates their efforts in public parks along hiking trails near wooded and vegetative areas. When ticks are collected, the District notifies park rangers to place appropriate signs informing the public on measures to take to protect themselves when entering the park.

7. Request for authorization for designated staff and Trustees to attend the MVCAC Board of Directors and Committee meetings, April 30th – May 1st, 2015 in Modesto, CA.

Following review and discussion, it was moved by Trustee O'Leary, seconded by Trustee Warmerdam to authorize Manager Lucchesi, selected staff and interested Trustees to attend the MVCAC Board of Directors and Committee meetings, April 30th – May 1st, 2015 in Modesto, CA; the motion was unanimously approved.

8. Request for authorization to develop an eligibility list for the position of Mosquito Control Technician II, and to fill subsequent vacancy for position of Mosquito Control Technician I.

Manager Lucchesi notified the Board that an employee will be retiring in March 2015, and the District needs to develop an eligibility list to fill that position of Mosquito Control Technician II (MCTII). The list will be created from in house employees for this position. In addition, Manager Lucchesi stated that after a MCT II is selected, a vacancy in the position of Mosquito Control Technician I will also need to be filled. After review and discussion, it was moved by Trustee O'Leary and seconded by Trustee Groen to start the process of filling these positions. This motion was unanimously approved.

9. Comments from Trustees and staff on non-agenda items.

Trustee Meeker informed the board she received a call from the Mayor of Escalon regarding Trustee Health Insurance. He requested that she look into revisiting this again at a future board meeting.

10. Other Business; Announcement of future Board and Committee meetings.

- **Manager Lucchesi announced the next regular meeting of the Board of Trustees will be 1:00 p.m. Tuesday, April 21, 2015.**
- **Manager Lucchesi announced there would be a Policy Committee meeting on April 21, 2015 at 11:30 a.m.**

11. Adjournment

There being no further business, it was moved by Trustee Groen, seconded by Trustee Warmerdam, to adjourn the meeting at 2:25 p.m.; the motion passed unanimously.



MS. JOY/MEEKER, SECRETARY



MR. EDDIE LUCCHESI, MANAGER