AGENDA

1. Call to order; roll call

2. Public comment period

3. Resolution 19/20-06 (DRAFT) of the Executive Committee of the Board of Trustees San Joaquin County Mosquito and Vector Control District

4. Adjourn.
Board Meeting Information

To: Executive Committee of the Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 3/25/2020
Re: March 26, 2020 Special / Emergency Executive Committee Meeting, Agenda Item 3

3. RESOLUTION 19/20-06, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE SAN JOAQUIN COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT RATIFYING THE “PAID ADMINISTRATIVE LEAVE PRACTICE” DUE TO ROTATING WORK SCHEDULES IMPLEMENTED IN RESPONSE TO GOVERNOR GAVIN NEWSOME’S MARCH 19, 2020 EXECUTIVE ORDER.

It is recommended that the Board adopt / ratify this resolution before a practice of administrative leave policy is formally adopted and reviewed by the full Board at a future regular BOT meeting.

This item requires action by the Executive Committee on behalf of the full Board of Trustees.

Attachment
RESOLUTION OF THE BOARD OF TRUSTEES
SAN JOAQUIN COUNTY MOSQUITO & VECTOR CONTROL DISTRICT
RESOLUTION 2019-20-06

WHEREAS the San Joaquin County Mosquito and Vector Control District ("District") is charged with protecting the health and safety of the residents of San Joaquin County and also the employees of the District; and

WHEREAS the emergence of the viral disease known as "COVID 19", followed by Governor Gavin Newsome’s March 19, 2020 Executive Order N-33-20, has necessitated that the District modify its employment practices in order to balance the need to protect its employees and the obligation to continue to provide mosquito and vector control; and

WHEREAS protection of the employees through the safe practice of social distancing is necessary especially during beginning and ending of shifts, and the requirement of social distancing necessitates the staggering of shifts and days of work and a reduction in staff at any one time, in order to maintain the employment of the experienced and trained staff while temporarily reducing staff at one time by the payment of employees on administrative leave is imperative; and

WHEREAS District management has implemented a practice for administrative leave and seeks ratification of that practice by the Board of Trustees and the rapid emergence of COVID19 has created an emergency need to adopt-ratify a practice of administrative leave before a policy of such administrative leave could be formally adopted;

NOW THEREFORE IT IS RESOLVED as follows:

The Board ratifies the "Paid Administrative Leave Practice" as set forth below:

Beginning Monday, March 22, 2020, the District staffing will be on a rotational basis. Personnel will follow alternating work schedule of a Monday, Wednesday, Friday and Tuesday Thursday rotation for the next two weeks. The Lab staff is following the same protocol with no more than two Lab personnel working per work day. Employees previously scheduled for vacation during this time are allowed to use vacation leave.
If an employee is ill or have Family sick needs the employee will use sick leave. The "off" schedule days will be recognized as "Paid Administrative Leave". While on "Paid Administrative Leave", the employee remains on "on-call" status.

PASSED AND APPROVED BY THE EXECUTIVE COMMITTEE OF THE BOARD OF TRUSTEES OF THE SAN JOAQUIN COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT

Ayes
Nays
Absent/Abstain

Attest:

President
Secretary